

# Communications Committee Agenda

Wednesday, November 21, 2007, 7 p.m.

Educational Service Center

44 School Street, Warren

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**COMMITTEE MEMBERS:** Gail Hawes, Danny Jackson, Joe Tynan, Nancy Watson (Chair)

**EX-OFFICIO MEMBER:** Bonnie Davis-Micue [School Board Chair]

**ADMINISTRATIVE MEMBER:** Superintendent Dr. Pamela Carnahan

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## I. Opening

A. Opening of meeting

B. Declaration of quorum

## II. Action Items

A. Adjustments to the agenda

B. Minutes

## III. Follow-up on district-wide organization for:

(a) getting information on the Web site, and

(b) keeping it updated

## IV. Continued development of the Web site

Prepare list of topics/information which should be Web-site available.

## V. Recognition of students

Implementation: categories, information flow pattern, recognition methods

## IV. Committee Role and Goals – Review (see below)

## V. Other

## VI. Adjournment

Objectives for discussion include:

1. To advise the superintendent in promoting dissemination of information to keep parents informed and the District public knowledgeable.
2. To advise the superintendent in identifying needs to improve information flow among District employee groups.
3. To solicit and coordinate feedback from other Board members in order to identify needs to improve information flow.
4. To advise the superintendent in compiling a list of helpful materials to distribute to new Board members.
5. To advise the superintendent in exploring avenues to access various segments of the public.
6. To advise the superintendent in promoting informative press releases to educate the public about educational programs, needs, and issues.