

Communications Committee Meeting Report for November 15, 2006

Committee Members Present: Kim Miller, Nancy Watson

Committee Members Absent: Mary Genthner, Gail Hawes

Ex-Officio - Bonnie Davis-Micue

Administration: Dr. Pamela Carnahan, Superintendent

Melissa Merrifield, Technology Assistant

Lacking a quorum, the meeting was held as a work session, beginning at 7:10 pm at the Educational Service Center.

Melissa Merrifield provided detailed information about the District Web site. She explained what has been accomplished and cited areas that continue to be revised and ones yet to be set up. Melissa had already incorporated several suggestions from the October Communications Committee meeting into the site and commented that they were helpful. We are grateful to Melissa for attending the meeting to provide the opportunity for considerable conversation about the Web site.

- The Web site is now connected to Power School which has a good deal of traffic related to students and parents checking grades.
- The MVHS newsletter site has been distributed.
- Board sub-committees are listed with the purpose for each. Agendas and minutes will be added.
- The Board Budget process is listed. Add that the Board meets weekly for that.
- Board Processes needs to be revised to include the process for policies under revision and new policies.
- Recommended that the policy for awarding contracts be posted.
- Recommended that a section entitled Student Services be added. Examples to be included are Special Ed., Response to Intervention (RIT), Title I, Alternative Ed., Tutoring, and so on.
- Phase Two of the site development will include MVHS athletics including schedules for meets and games. D.R. Gaul and A.D. Gray schedules will also be posted.

Melissa is working on new segments:

- An employee section with job information,
- A comprehensive District-wide calendar, and
- A MVHS Guidance section with information about processes for college applications and financial aid.

There was discussion about changing the home page from time to time using school pictures and about promoting the Web site by passing out small cards with access information at home basketball games and providing them at counters of local stores.

The work session ended at 8:35.

Nancy Watson, Communications Committee Chair

