



**REGIONAL SCHOOL UNIT NO. 40**  
**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Highway \* PO Box 701 \* Union \* Maine \* 04862  
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Susan A. Pratt, Superintendent  
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager  
Karen Etheridge, Director of Student Services

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**FACILITIES/TRANSPORTATION COMMITTEE MEETING**  
**Friday, May 24, 2013**  
**4:00 p.m.**  
**Union Elementary School**

**Committee Members:** Ann Donaldson, Maggie Massengale, Sandra O'Farrell  
**Ex-Officio member:** Danny Jackson  
**Others:** George Bridges, Karla Miller

**MINUTES**

- I. Call to Order** – The meeting was called to order at 4:04 p.m.
- 1) Declaration of Quorum 3 – 2
  - 2) Note absentees – Mary Genthner (excused), Wayne Luce
  - 3) Approve minutes of the May 13, 2013 meeting – Upon a motion by Ann Donaldson and second by Sandra O'Farrell, it was moved to approve the minutes of the May 13, 2013 meeting as presented. Vote 3 – 0
- II. Report on Operations Work**
- 1) Discussion on Bus Garage

The Committee looked at the overall property using Bing Maps and photos. Questions on the property included what type of plumbing is in the buildings, heat source and office space. Mr. Bridges will find out if it would be possible for the Committee to view the inside of the buildings.

What are the expenditures over and above the rent that we are paying for our current bus garage; costs for oil, electric, septic pumping, etc.? Questions were also asked about our insurance premiums. Mrs. Miller will get the answers and keep the Committee informed.

The Committee also discussed the options of waiting for foreclosure or making an offer on the property, how much should be offered for the property and what types of loans are available. Mrs. Miller informed the Committee that she had sent an email to MDOE on loans. Mrs. Miller has also spoken with Rob Nadeau of Drummond Woodsum and he will make an offer for the property on the district's behalf if we decide to move forward.

The Committee will recommend to the full board that the district move forward with purchasing the property.
- III. Future Agenda Items**

**IV. Next Meeting TBD**

1) June 13<sup>th</sup> at Medomak Valley High School

**V. Adjournment** – The meeting adjourned at 4:55 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.