



MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
1070 Heald Hwy.* PO Box 701 * Union * Maine * 04862
(207) 785-2277 Fax (207) 785-3119

Susan A. Pratt, Superintendent
Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager
Karen Etheridge, Director of Student Services

FACILITIES/TRANSPORTATION COMMITTEE MEETING

Thursday, December 8, 2011

4:30 p.m.

Friendship Village School

COMMITTEE	E	Francis Cross	X	Maggie Massengale, Chair	X	Sandra O'Farrell
MEMBERS	5:00 X	Mary Genthner	X	Bonnie Davis Micue (ex-officio)		
OTHERS:	X	R. Scott Wyman	X	Susan Pratt	X	Guests: Diana Winchenbach, Head Custodian for FVS and Danny Jackson, Board Member

MEETING MINUTES

I. Call to Order

The meeting was called to order at 4:30 p.m. by Chair, Maggie Massengale

- 1) **Declaration of Quorum:** A quorum was not present, meeting declared a workshop under rules of order
- 2) **Note absentees:** Francis Cross excused
- 3) **Approve minutes of the November 10, 2011 meeting**

A quorum was declared at 5:00 p.m. with the arrival of committee member Mary Genthner. On motion by Maggie Massengale and seconded by Sandra O'Farrell the November 10, 2011, minutes were unanimously approved.

II. Report on Operations Work

- 1) **Maintenance (Tour of the School):** Custodian, Diana Winchenbach led a tour of the school for committee members. Several members of the committee and their family members had attended school in the building.
- 2) **Food Service:** Scott Wyman reported that the two new stoves for Friendship and Prescott had been ordered at the cost of \$3,450.00 each with the removal of the old stoves included in the fee.
- 3) **Transportation:** Scott Wyman and Susan Pratt reported that the request to purchase four new buses was submitted to the Maine Department of Education. The request was for two large and two small buses. It was affirmed that the approval to purchase by the Department did not constitute the requirement to purchase buses.

- III. **Discuss the drainage issue at Union Elementary School:** Scott Wyman reported on the water drainage problem at UES. A combination of agencies, DEP, CMP and DOT, will be required to address the problem of water drainage under Route 17 to the ball field and on to the neighboring properties on the campground road.

- IV. Discuss of the Safety Evaluation at MVHS:** This issue is postponed to a future meeting.
- V. Future agenda items**
- VI. Next meeting January 12th, Union Elementary School at 4:30 p.m.**
- VI. Other business**
- VII. Adjournment:** the meeting was adjourned at 5:45 p.m. by the Chair

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.