

REGIONAL SCHOOL UNIT 40

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Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Facilities/Transportation Committee Thursday, March 10, 2016 Central Office

Committee Members: Erik Amundsen, Tod Brown, Sandra O'Farrell

Ex-Officio Member: Danny Jackson

Others: George Bridges, Karla Miller, Steve Nolan

MINUTES

- I. Call to Order** – The meeting was called to order at 4:02 p.m. by Sandra O'Farrell
 - A. Declaration of Quorum 3 – 1 (Danny Jackson arrived at 4:45 p.m.)
 - B. Note absences:
 - C. Approve minutes of January 14, 2016 – Upon a motion by Tod Brown and second by Erik Amundsen, it was moved to approve the minutes of the January 14, 2016 meeting as presented. Vote: 3 – 0

- II. Discussion**
 - A. Gartley & Dorsky Proposal
 - a. Bus Garage – The committee discussed the proposal from Gartley & Dorsky on building a Bus Garage to be located at Warren Community School in the lower field. Items discussed included DEP permits, should we have a 3 or 4 bay garage with a break room, office area, bathrooms and storage; maximum space with flexibility.
 - b. Upon a motion by Sandra O'Farrell and second by Erik Amundsen, the committee voted to bring to the full board an action item to approve Phase I of the Gartley & Dorsky proposal for surveying/feasibility study for a bus garage at Warren Community School in the amount of \$11,500 to be spent from the FY 2016 budget. Vote: 3 – 0

- III. Future Agenda Items**

- IV. Other Business**
 - A. George has trained with Siemens on the automation program for controlling the heating systems via laptop.
 - B. The heating issue at Medomak Middle School should be addressed within the next 1 – 1-½ weeks by Honeywell. George has asked Siemens for an estimate to change the Honeywell system out for the Siemens system so that it would be the same as all the other schools.
 - C. The next meeting will be on May 12th at 4:00 at the Central Office.

- V. Adjournment** – The meeting adjourned at 5:05 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.