



REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Michael Cormier, Interim Superintendent
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager
Karen Etheridge, Director of Student Services

FACILITIES/TRANSPORTATION COMMITTEE MEETING
Thursday, November 14, 2013
4:00 p.m.
Prescott Memorial School

Committee Members: Ann Donaldson, Wayne Luce, Maggie Massengale, Hans Nicolaisen, Sandra O'Farrell

Others: George Bridges, Karla Miller, Patricia Thibodeau, Christina Wotton

MINUTES

I. Call to Order – The meeting was called to order at 4:00 p.m.

- 1) Declaration of Quorum 5 – 1
- 2) Note absentees – Sean Donaghy (excused)
- 3) Approve minutes of the October 23, 2013 – Upon a motion by Ann Donaldson and second by Sandra O'Farrell, it was moved to approve the minutes of the October 23, 2013 meeting as presented. Vote 5 – 0

II. Facility Tour

III. Ben Vail to Address the Committee

- 1) Ben talked to the Committee about School/Community pride and safety issues
 - a. Corner of MVHS Gym
 - b. Back driveway of MVHS is where visiting teams come to MVHS for spring sports
 - c. Buzzers on doors
 - d. MVHS multiple entrances
 1. Get rid of portables
 2. Referendum to add on an addition (discussed a school district that used a prefab addition to enable the work to be done in the summer and ready for fall when students arrived back at school)
 3. All weather field
 - e. Need to make safety a priority

IV. Discussion

- 1) Christina Wotton and Patty Thibodeau facilitated the tour of the Prescott Memorial School:
 - a. Outside Building Maintenance
 1. Curbing/Sidewalks –
 - a. Parts of the curbing and sidewalks are missing causing safety issues
 - b. the curbing is old and in many areas makes it very hard to get the snowblower from the parking lot to the walkways; would like to have the curbing removed from these areas and have the tar tapered
 2. Parking Lots/Tarred spaces –
 - a. Resurface play area in back of school. Tar is breaking and surface is cracked and uneven. Basketball hoops need to be repositioned
 - b. The “S” in the driveway entrance is in need of repair; large area collects water and freezes in winter
 - c. Front driveway should be widened for buses to enter
 - d. South end parking lot needs to be relined
 - e. North end parking lot needs to be repainted
 3. Light poles in driveway are not stable/secure
 4. Remove wooden rail by playing field/dumpster for easier plowing
 5. Amerigas Tank needs to be removed from the chain link fence
 6. Playground needs chips
 7. Gym needs siding and trim replaced, stained and painted
 8. Rust on the Gray doors by the Gym entrance
 - b. Inside Building
 1. Speaker/Intercom system upgrade
 2. Fire alarm horns/strobe lights need to be placed in bathrooms and other areas of the school for the hearing impaired and for when music is being played (bathrooms, stage, upstairs hallway)
 3. Thermostats need to be replaced – they are not accurate
 4. Thermostats should be covered so students will not turn the heat up
 5. Air vent/exchanger over the stage in the gym needs to be repaired/replaced
 6. Electrical outlets are needed for 3rd, 4th, 5th, 6th grade rooms and resource room to illuminate extension cords and power strips. An outlet at the bottom of the office stairway would be helpful
 7. Kindergarten room gets very cold in winter – second row of piping has installed, but might does not provide enough heat
 8. Lights in Grade 4 classroom and Hallway need repairing/replacing
 9. Many windows need new window cranks, shades and screens
 10. A locking doorknob for the door between literacy room and library
 11. Carpet/Tile replacement for Library, Literacy room, Teachers room, Speech and the Lobby
 12. Leaking at the sill to the inside flooring into the Literacy, Library rooms and sometimes K & 1st grade rooms. On-going issue for many years.
 13. Step down from K room to outside is very high
 14. Upgrade boys’ upstairs bathroom

15. Exhaust fans repaired/replaced/needed in bathrooms
16. A number of valves and couplings need replacing for heating supply as they leak at unions
17. Painting of hallways and classrooms
18. Painting/replacing stained ceiling tiles
19. Window replacement – most windows are 20+ years old
20. Kitchen steam table needs to be replaced/repared – 2 of 4 wells are out of use and leak
21. Master key – all room doors at Prescott have a different key

V. Future Agenda Items

- 1) Bus Stops
- 2) Central Supply
- 3) Long-range Goals

VI. Other Business

- 1) The Committee discussed the need to make safety a priority
- 2) Look into building a wing off one of the ends of MVHS and disposing of all the portables
- 3) Geo-thermal well for the Siemens Project – Karla informed the committee that she had been asked if the committee or Siemens had looked into using a Geo-thermal well for the project and thought the committee should consider this instead of a pellet boiler. After discussion, the committee was in consensus that the process was too far along to begin considering alternatives. The pellet boiler should stay in the project
- 4) The next meeting will be in two phases; the first phase to tour Union Elementary School and the second phase to begin the process of prioritizing what should be recommended for the FY 2015 budget

VII. Next Meeting – Union Elementary School – December 17, 2013 at 3:00 p.m.

VIII. Adjournment – The meeting adjourned at 6:00 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.