



REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
1070 Heald Highway * PO Box 701 * Union * Maine * 04862
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Michael Cormier, Interim Superintendent
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager
Karen Etheridge, Director of Student Services

FACILITIES/TRANSPORTATION COMMITTEE MEETING
Tuesday, December 17, 2013
3:00 p.m.
Union Elementary School

Committee Members: Sean Donaghy, Wayne Luce, Maggie Massengale

Others: George Bridges, Mike Cormier, Karla Miller, Julie Turner, Christina Wotton

MINUTES

I. Call to Order – The meeting was called to order at 3:00 p.m.

- 1) Declaration of Quorum 3 – 2
- 2) Note absentees – Ann Donaldson, Sandra O’Farrell (excused)
- 3) Approve minutes of the November 14, 2013 – Upon a motion by Wayne Luce and second by Sean Donaghy, it was moved to approve the minutes of the November 14, 2013 meeting as presented. Vote 3 – 0

II. Facility Tour

III. Discussion

- 1) Christina Wotton and Julie Turner facilitated the tour of the Union Elementary School:
 - a. Outside Building Maintenance
 1. Front Entryway –
 - a. Apple Trees by the entrance of the school need to be removed as they are causing safety issues (slipping/allergies)
 - b. Refacing the front of the school to say “Union Elementary School”
 - c. The inlaid mat inside the doorway and the tile need to be replaced.
 - d. Columns by the front entryway need to be repaired/replaced.
 - e. Some of the bricks are falling apart (exit outside on gym floor).
 2. Parking Lots/Tarred spaces –

- a. Resurface basketball court. Tar is breaking and surface is cracked and uneven. Basketball hoops need to be repositioned.
- b. Parking lot needs to be repaved, badly uneven.
- c. Wing exit needs new pavement, badly uneven, falling hazard.
- d. Central Office walkway needs to be repaved.

b. Inside Building

1. Lobby bathrooms and Nurses bathroom need new floors, they are badly cracked.
2. Kitchen floor needs to be replaced, badly cracked.
3. Gym lights need to be on a switch.
4. Lunch room tables need to be replaced.
5. Showers in bathroom need to be addressed – broken handles, no shower curtains.
6. Map in hallway needs to be repaired.
7. New blinds in classrooms, many need to be replaced.
8. Roof in Joanie's room and window.
9. It was noted that some classrooms have too much clutter and cloth animals (cloth animals need to be removed from classrooms).
10. Some classrooms have way too much paper on the wall; unsprinkled building only allowed 20% of wall space to be covered.

IV. FY 2015 Proposed Budget Items

- 1) The group spent time going over items that should be in the proposed budget; a spreadsheet is attached with recommendations.

V. Future Agenda Items

- 1) Bus Stops
- 2) Central Supply
- 3) Long-range Goals

VI. Other Business

VII. Next Meeting – Central Office – January 9, 2014 at 4:00 p.m.

VIII. Adjournment – The meeting adjourned at 6:35 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.