



**REGIONAL SCHOOL UNIT NO. 40**  
**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Highway \* PO Box 701 \* Union \* Maine \* 04862  
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Michael Cormier, Interim Superintendent  
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager  
Karen Etheridge, Director of Student Services

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**FACILITIES/TRANSPORTATION COMMITTEE MEETING**  
**Thursday, September 12, 2013**  
**4:00 p.m.**  
**Warren Community School**

**Committee Members:** Sean Donaghy, Wayne Luce, Maggie Massengale, Sandra O'Farrell  
**Others:** George Bridges, Mike Cormier, Karla Miller, Deb Howard

**MINUTES**

**I. Call to Order** – The meeting was called to order at 4:00 p.m.

- 1) Declaration of Quorum 4 – 1
- 2) Note absentees – Ann Donaldson (Excused)
- 3) Approve minutes of the August 29, 2013 – Upon a motion by Sean Donaghy and second by Sandra O'Farrell, it was moved to approve the minutes of the August 29, 2013 meeting as presented. Vote 3 – 0 – 1 (Wayne Luce)

**II. Facility Tour**

**III. Discussion**

- 1) Deb Howard facilitated the tour of Warren Community School:
  - a. The roof on the gym/cafeteria side of the building have shingles that are buckling/lifting/missing
  - b. The shadow boards and soffits are degraded/rotten in different areas
  - c. There are gutters that are missing or damaged
  - d. Some of the outside doors are allowing water into the building above/below the frames
  - e. The lower gym wall on parking lot side is exposed
  - f. Window screens are broken/missing
  - g. Lower brick at corner of cafeteria on playground side needs replacement
  - h. The bridge from the upper parking lot to the lower parking lot needs repair
  - i. The playground needs major work before students can be allowed to play on it again. The curb on one of the corners was damaged by a snowplow and needs to be replaced; this has allowed the drainage to run through the playground area causing the woodchips to wash down the hill. There is a pointed rock poking up from the ground causing a trip hazard for students. Two orange-painted lengths of PVC pipe are upright with the ends exposed causing a hazard for students. The chin-up bar is broken and needs to be

removed. Wood chips need to be delivered and spread around before students can be allowed back on the playground.

- j. The HVAC system is out of balance causing rooms to be unevenly heated
- k. Bleachers are very difficult to move and do not lock
- l. Spackling is cracked/missing; exposed webbing on corners of hallways
- m. Common areas/hallways need to be painted
- n. The automatic door opening is not functioning

**IV. Future Agenda Items**

- 1) Bus Stops
- 2) Central Supply
- 3) Long-range Goals

**V. Other Business**

- 1) Sybil Wentworth spoke to the committee about dedicating a parking spot in memory of Mrs. Peggy Collins.
- 2) Motion to allow the plaque to be placed flat in the ground in front of the parking spot that Mrs. Collins used to go before the full board by Sandra O'Farrell and seconded by Sean Donaghy      Vote: 4 – 0

**VI. Next Meeting – Medomak Valley High School – October 10, 2013 at 4:00 p.m.**

**VII. Adjournment** – The meeting adjourned at 5:24 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.