

# MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship \* Waldoboro \* Warren \* Washington \* Union  
44 School Street \* Warren \* Maine \* 04864  
(207) 273-4070 Fax (207) 273-4143

Pamela J. Carnahan, Superintendent  
Karen Etheridge, Director of Student Services

Scott Vaitones, Business Manager  
Susan R. Jackson, Director of Instruction

## SCHOOL BOARD MEETING AGENDA

**January 17, 2008**

Thursday, 7:00 p.m.

**Medomak Valley High School**

**Auditorium**

| AGENDA TOPIC  | Approximate Time |
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| <b>I. OPENING</b><br><b>A. Call to Order</b><br>1. Pledge of Allegiance<br>2. Declaration of Quorum<br>3. Note Absences<br>4. Adjustments to the Agenda<br><b>B. Board Recognition of Students or Program-</b> The School Board will recognize Chris DeGroff as Middle School Educator of the Year and Susan Hoxie as Conservation Teacher of the Year  | 7:00 p.m.        |
| <b>II. AUDIENCE WITH THE PUBLIC</b>   | 30               |
| <b>III. REPORTS FROM PARENT-TEACHER GROUPS AND STUDENT COUNCILS</b>   |                  |
| <b>IV. CONSENT AGENDA</b>   |                  |
| <b>A.</b> Review Minutes of January 3, 2008   |                  |
| <b>V. SUPERINTENDENT AND/OR CHAIR REPORTS</b>   |                  |
| <b>VI. REPORTS FROM SCHOOL/S</b>  | 15               |
| <b>VII. ACTION ITEMS</b>  |                  |
| <b>A.</b> Stipends and Stipend Approval Process   |                  |
| <b>B.</b> Medomak Middle School Staffing  |                  |
| <b>VIII. COMMITTEE REPORTS</b><br><b>A. Anti-Bullying Committee (Ad Hoc)</b><br>Committee Report<br><b>B. Communications Committee</b><br><b>C. Curriculum Committee</b><br><b>D. Facilities-Transportation Committee</b><br>1. Motion to offer AD Gray and the barn across the street to the Town of Waldoboro at no charge and to turn over to the Town no later than August 15, 2008<br>2. Motion to offer first refusal of the house and property next to AD Gray to the Town of Waldoboro at appraised value and, if not purchased by the Town, then to put house on the open market<br>3. Motion to move the Central to the upstairs of Union Elementary School<br>4. Motion to make provisions to move the Grade 7 and 8 Alternative School to the second floor at Union Elementary School<br>5. Motion to offer the Educational Services Center to the Town of Warren at no charge and turn over to the Town no later than October 1, 2008<br>6. Motion to dispose of surplus equipment to include: John Deer mower deck, York rake, Sweeper brush, Chemical sprayer, John Deere Snow blower, 9" foot Fisher plow, and Fisher sander.<br><b>E. Finance Committee</b><br><b>F. Middle School Building Committee</b><br><b>G. Negotiations Committee</b><br><b>H. Policy Committee</b><br>1. Second Reading of Policy IKE- Promotion and Retention<br>2. Second Reading of Policy IMBB- Exemption from Required Instruction<br>3. First Reading of Policy JLC-G-Pediculosis (Lice)<br>4. First Reading of Policy IMG-Animals in School<br>5. First Reading of Policy KH-Solicitation in Schools<br>6. First reading of Policy JLF-Child Abuse and Neglect<br><b>I. Region 8 Committee</b><br><b>J. Technology Committee</b> | 15               |
| <b>IX. EXECUTIVE SESSION 1 MRSA § 405 (6) (B)-EXPULSION OF A STUDENT</b>  |                  |
| <b>X. ACTION AS A RESULT OF EXECUTIVE SESSION</b>   |                  |
| <b>XI. EXECUTIVE SESSION 1 MRSA § 405 (6) (A)-EVALUATION OF EMPLOYEES</b>   |                  |
| <b>XII. ACTION AS A RESULT OF EXECUTIVE SESSION</b>   |                  |
| <b>XIII. EXECUTIVE SESSION 1 MRSA § 405 (6) (D)- LABOR CONTRACT NEGOTIATIONS</b>  |                  |
| <b>XIV. ACTION AS A RESULT OF EXECUTIVE SESSION</b>   |                  |
| <b>XV. OTHER ITEMS/ADJOURNMENT</b>  | 10:30 p.m.       |

**The Curriculum Committee** recommends the following procedures be adopted by the Board with regard to class sizes for the academic year 2008-2009.

1. The Board Policy IIHB will be followed regarding class sizes.
2. In the Elementary Schools, if the Administrative Team feels new staff should be added or a class should be split, a written, data-driven justification should be presented to the Board.
3. The justification for splitting a class or adding staff should include the following, if relevant:
  - a. grade level
  - b. room size
  - c. number of students with IEPs or special needs who stay in the class
  - d. number of students in day treatment and time spent with class
  - e. number of repeated office referrals for discipline
    - f. number of students with physical disabilities who require teacher's attention
  - g. boy/girl ratio
  - h. achievement data
  - i. Title 1A needs and help actually available
  - j. what previous steps have been taken to alleviate the situation of concern.
4. In the new Middle School, the Board should consider the recommendation of the Administrative Team and take appropriate action after such consideration.
5. In the High School, efforts should be made to consolidate small classes to maximize learning and staff utilization. In order to accomplish this end, MVHS administration should examine such factors as EPS recommendations for high school staffing, bus schedules, scheduling for Region 8 as well as the overall high school schedule and suggest recommendations that will help in maximizing efficiencies.

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| All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion. |
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