

Technology Committee Meeting
1/23/2007

Present: Scott Vaitones, Todd Brown, Matt Kopishke, Bob England,
Melissa Merrifield, John Hilker

- Approved minutes for last meeting.
- Went over proposed budget for technology in 07-08
 - Follow up: Will get specifics regarding actual targeted machines replacing in district.
 - Added: include High School technology integrationist. Next, meeting discuss further this positions function. Reference sample job description provided by Dan Tompkins
- Purchase Order System replacement discussion
 - Want ability to provide a PO to Finance Office
 - Want ability to enter the information on PO once at source (typically teacher, school secretary), generate and then approved by cost center, send to finance office, possibly direct into financial system.
 - Scott will look into ADS module as a possibility.
 - Next, meeting we will revisit this if Scott has met with ADS.
 - Matt, work on thinking about components of an in house designed system
- Electronic communication within or provided by the district presently.
 - Began discussion regarding the current FristClass system
 - Issue up coming, yearly maintenance contract needs to include in future year's budgets.
 - Reestablish what district needs are present given the evolution of the internet.
 - Look into other systems.
 - Current user issues regarding public conference closures.
 - Current issues needing to be addressed in next meeting.
 - What is the function of the CLN now? Are the original purposes still valid today.
 - Is there a CLN board policy? Does this need to be updated?
 - New Federal Regulations regarding archiving communication within or from an organization. Bob will be attending a workshop discussing what needs to be addressed.
 - Tech committee to come up with a rough proposal to take to the communication committee, policy, then board.
 - Cost of current or future system.
 - Annual cost of software

- Cost to maintain from a labor point of view
- Next meeting 2/9/2007 3:45 at MVHS,
 - Agenda items;
 - HS Integration person plan
 - Tech Coordinator for 07-08, process to start
 - Electronic communication continuation:
 - Possibly PO System continue discussion
 - Equipment Tracking system