

**REGIONAL SCHOOL UNIT NO. 40**  
**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Waldoboro \* Warren \* Washington \* Union

Susan A. Pratt, Superintendent  
Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager  
Karen Etheridge, Director of Student Services

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**CURRICULUM COMMITTEE MEETING MINUTES**

Wednesday, November 2, 2011

7:00 p.m.

**Medomak Middle School**

318 Manktown Rd. \* Waldoboro \* Maine

<b>COMMITTEE MEMBERS:</b>	Tod Brown, Gail Hawes, Errol Silvestri, Sherrie Clark, Francis Cross, Deborah Kent
<b>EX-OFFICIO MEMBER:</b>	Board Chair Bonnie Davis Micue
<b>ADMINISTRATOR/S:</b>	Kimberly Schroeter, Susan A. Pratt, Andrew Cavanaugh

I. Call To Order

- a. Tod Brown called the meeting to order at 7:00PM
- b. Quorum Present
- c. None Absent
- d. Adjustments to Agenda - None
- e. Minutes of October 5, 2011 meeting - Approved

II. Action Items - None

III. Review/Discuss

- a. Kimberly Schroeter noted that 12 Staff including Teachers and Administrators attended a NWEA Conference.
  
- b. Fall Assessment of students is scheduled. Kimberly noted the assessment is formative. The student test score indicates the level of knowledge in the tested subject at the time the test is given.  
  
Kim noted that there is a shortage of computer testing equipment at the elementary schools to complete the testing in a timely manner.
  
- c. Susan Pratt reported Apple Computer has offered to make available various technical resources for use in MSAD #40 schools. Susan has a meeting scheduled with the Apple Representatives to explore possible opportunities for MSAD #40.
  
- d. Further discussion by school administrators, Kim and Susan, on various software teaching aids currently being used at the elementary, middle and high school. Kim Schroeter stated that she is in the process of familiarizing herself with the inventory currently on hand.

e. Susan Pratt noted that the District is moving toward a goal of a system based curriculum as opposed to an individual school approach.

f. Kim noted that she would like to form a Literacy Team for grades K - 8. Harold Wilson noted the high school has a literacy group and offered to make them available to assist Kim in this endeavor.

IV. Meeting adjourned at 8:30PM

All subcommittee meetings of the Board, except executive sessions, will be open to the public. All actions of the subcommittees will be taken openly and the deliberations leading to their action will likewise be conducted openly. The public and district employees are encouraged to attend subcommittee meetings. Subcommittee meetings are open to the public. Public input is welcomed but the Chair may need to limit discussion.