

REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Union * Waldoboro * Warren * Washington
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Steve Nolan, Superintendent
Kim Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

FACILITIES/TRANSPORTATION COMMITTEE MEETING
Thursday, September 11, 2014
4:00 p.m.
Friendship Village School

Committee Members: Ann Donaldson, Maggie Massengale, Sandra O'Farrell

Ex-Officio member: Danny Jackson (absent)

Student Representative: Aaron Smeltzer

Others: George Bridges, Julia Levensaler, Karla Miller, Steve Nolan

MINUTES

- I. Call to Order** – The meeting was called to order at 4:02 p.m.
- A. Declaration of Quorum 3 – 0
 - B. Upon a motion by Ann Donaldson and second by Sandra O'Farrell, it was approved to have Maggie Massengale chair the Facilities/Transportation Committee. Vote: 2 – 0 – 1 (Maggie Massengale)
 - C. Note absentees –
 - D. Approve minutes of July 17, 2014 – Upon a motion by Ann Donaldson and second by Sandra O'Farrell, it was moved to approve the minutes of the July 17, 2014 meeting as presented. Vote: 3 – 0
- II. Facilities Use Policy – Custodial Fees**
Julia Levensaler spoke to the committee about the hardship that enforcing all groups and clubs to pay for custodial time would mean. Most of the clubs and groups that use the schools leave the schools clean and ready for the next group or students to use. The liability issue was discussed of making sure that the building is closed up and secured after use and this has only been an issue on a couple of occasions. A statement will be added to the "Request for Facility Use" form that groups will be charged if custodians need to clean up after they have used the facility.
- Motion by Ann Donaldson and second by Maggie Massengale to go back to the previous system that was in place whereby the groups and clubs will be responsible for their own clean up and will only be charged when custodial clean-up is required. Vote: 3 – 0
- III. Tour of Facilities**
Christina Labbe and Diana Winchenbach led the tour of the facilities.

IV. Discussion

Please see attached spreadsheet.

V. Future Agenda Items

A. Safety and security of the schools

VI. Other Business

A. Karla informed the committee that she had not heard back from a message left about possibly leasing a building in Warren.

VII. Adjournment – The meeting adjourned at 5:52 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.