

## **Board Meetings**

### **Regular Board Meetings**

All actions of the Board will be taken only in official School Board meetings. Meetings of the Board of Directors of RSU 40 or its successor are open to the public in accordance with State statutes. Meetings are normally held on the first and third Thursdays of each month. If the Thursday is a legal holiday, the meeting will be held on Wednesday of the same week, unless otherwise noted by the Board. If the regular meeting is postponed due to weather or emergency, it will be held on the next suitable evening. Meetings will begin at 7:00p.m. Adjournment will be by 9:30 p.m. unless an extension of time is voted.

Meetings will rotate among the towns and Region 8 according to a schedule approved by the Board. Meetings will be scheduled so as not to conflict with town meetings.

At the annual organizational meeting in July, a calendar of regular meeting dates and times will be established for the ensuing academic year. The Board may change the regular meeting dates provided notification of the change is given the public within two (2) business days.

### **Special Board Meetings**

The Chair, or any three members of the Board, may call a special meeting of the Board at any time with not less than 48 hours confirmed personal notice to each member readily available to the district. Such notice may be by phone or any other confirmed personal contact.

The notice of each special meeting will contain a statement of the specific item or items of business to be transacted, and no other business will be transacted at such meeting.

All special meetings are open to the public. Notice, reasonable under the circumstance, of special or emergency meetings will be given to the public contemporaneously with the notice provided members of the Board.

### **Emergency Meetings**

An emergency meeting of the Board is a meeting that is called because a matter is so urgent that it must be addressed immediately and the advance notice required for a special meeting cannot reasonably be provided.

An emergency meeting may be called by the Chair or at the request of the Superintendent.

Whenever practicable, 24 hour advance notice will be provided. The Superintendent will notify the media of an emergency meeting by the same or faster means as used to notify Board members. The notice will indicate the purpose of the meeting.

No business may be transacted other than that related to the purpose for which the emergency meeting is called.

**Workshops and Informational Meetings**

The Board, at its discretion, may schedule workshops for informal discussion, Board development or educational purposes. The Board may also schedule meetings to discuss a particular subject or proposal or to gather input from staff, the community or other groups.

No formal action will be taken by the Board at any meeting other than a regular meeting, special meeting, or emergency meeting.

Adopted: May 12, 1997

Revised: April 11, 2013

Revised: June 16, 2015

Revised: May 5, 2016

Revised: October 1, 2020