

## **Rules of Order**

All meetings will be conducted by Robert's Rules of Order, Newly Revised, except where otherwise noted in policy.

### **Quorum**

A quorum of the Board will consist of a majority of the Directors in number and voting power. No business may be transacted at any meeting unless a quorum is present, except that a minority of the Board may adjourn the meeting until a quorum is present.

### **Voting**

When a quorum is present, a majority vote, i.e., a majority of the votes cast, ignoring abstentions, is sufficient for the adoption of any motion that is in order, except those that require a 2/3 vote.<sup>1</sup> Voting will be by a show of hands. Each member's vote or failure to vote (abstention) shall be recorded in the minutes.

### **Board Chair**

As a full member of the assembly, the Board Chair has the same right to vote, make motions and participate in debate as any other member.

The Chair is vested with the authority to interpret Robert's Rules of Order and make their application to procedural issues of any meeting. The Chair is also responsible for the orderly conduct of the meeting and will rule on such matters as the appropriateness of the subject being presented and the suitability of the time for such a presentation.

### **Appealing the Chair**

Any member may make a non-debatable appeal from any ruling of the Chair (except when another appeal is pending), but it can be made only at the time the ruling is made.<sup>2</sup> The member making the appeal shall give reason(s) for the appeal after which the Board shall, by a majority vote, either sustain or overrule the Chair.

### **Open Meeting Rule**

All meetings of the Board, except authorized executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings and will be given time to voice opinions or concerns (see Board Policy BEDH).

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<sup>1</sup>Robert's Rules of Order Revised, Fourth Edition Art. VIII., 46. Voting

<sup>2</sup>ibid; Art. IV., 21. Questions of Order and Appeal

Cross Reference: BCB Board Member Conflict of Interest  
BEDH Public Participation at Board Meetings  
BEDB Agenda

Legal Reference: M.R.S. 30-A §2605  
M.R.S. 20-A §1477

Adopted: May 5, 2016

Revised: October 5, 2017