

**REGIONAL SCHOOL UNIT NO. 40**  
**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Highway \* PO Box 701 \* Union \* Maine \* 04862  
(207) 785-2277 Fax (207) 785-3119

Michael Cormier, Interim Superintendent  
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Etheridge, Director of Special Services

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**Board of Directors Meeting**  
**Thursday, June 19, 2014**  
**Central Office**

**MINUTES**

**School Board Members:** Erik Amundsen, Guy Bourrie, Theodore Brown, Ann Donaldson, Dana Dow, Danny Jackson, Lynda Letteney, Margaret Massengale, Sandra O'Farrell, Brooke Simmons, Robert Williams, Dennis Wooster

**Administrators:** Superintendent Cormier, Andrew Cavanaugh, Robert England, Karen Etheridge, Deborah Howard, Justin Kangas, Matthew Lash, Julia Levensaler, Casey Lufkin, Karla Miller, Steven Ocean, Tamra Philbrook, Katherine Race, Susan Taylor and Linda Trenholm, Harold Wilson, Christina Wotton

**Others Present:** See Attached Sign-in Sheet

**I. The meeting was called to order by School Board Chair, Danny Jackson, at 7:02 pm**

- a. Pledge of Allegiance
- b. Declaration of Quorum: 761 – 42
- c. Note Absences: Errol Silvestri (excused)
- d. Adjustments to the Agenda
  - i. Under Action Items
    1. Add an Executive Session 1 MRSA § 405 (6) (A) Personnel Issue to the end of the Agenda
    2. Add under (a.) approve contract with St. George for Tuition Students/School of Record to sign the Warrants to Call a District Meeting for Voter Approval
    3. Add under (b.) Certify the Budget Validation Vote to Approve And Sign Assessments to the Towns
    4. Add (h.) Assign Funds Received from Efficiency Maine to FY 2015.
    5. Add (i.) Approve Growth Targets for FY 2015

**II. Presentations**

- a. **Recognize Retirees**
  - i. Cathy Ardman – 26 years
  - ii. Joan Benner – 40 years
  - iii. Jolly Hall – 21 years
  - iv. Irene Hawes – 42 years
  - v. Nancy Heyer – 16 years

- vi. Nancy Karvounis – 27 years
- vii. Hazel Kopishke – 29 years
- viii. Kenneth Martin – 25 years
- ix. Carolyn Rasmussen – 24 years
- x. Bonnie Robinson – 42 years
- xi. Deborah Smith – 18 years
- xii. Glenn McFadden – 13 years

**b. Recognize Student**

- i. Nicole Nicholls – High Jump State Class B Champion

**III. Audience with the Public**

**IV. Approval of Minutes – June 5, 2014**

- a. Motion to approve the Minutes: Maggie Massengale Second: Sandra O’Farrell  
Vote: 692 – 0 – 69 (Tod Brown)

**V. Superintendent and/or Chair Reports**

- a. Superintendent’s Report
  - i. See written report
  - ii. Received a resignation from Jennifer Whitney, Special Education
  - iii. Nominate Elizabeth Thompson as Pre-Kindergarten Teacher, Masters Step 8  
Motion: Ann Donaldson Second: Dennis Wooster Vote: 761 – 0
  - iv. With the Budget Validation Referendum passed, would like to offer full time positions to Bob England and Tamra Philbrook as Assistant Principals to the Medomak Middle School and Medomak Valley High School, respectively.  
Motion: Dennis Wooster Second: Sandra O’Farrell Vote: 719 – 42
- b. Board Chair’s Report
  - i. See written report
- c. Business Manager’s Report
  - i. See written report
  - ii. Received a letter from Tyler Backus of MDOE for the Special Education fiscal monitoring program completion of the corrective action plan.
- d. Student Representative(s) Report
  - i. No report

**VI. Reports from Schools**

- a. Harold Wilson, MVHS, provided an update on the Bridge Program – eleven students are enrolled.
- b. Christina Wotton and Deborah Howard thanked the School Board for their support during their first year as principals.

**VII. Educational Issues**

- a. Dropout Prevention Committee Report/Update – Susan Taylor and Andrew Cavanaugh provided a report/update to the Board.

**VIII. Action Items**

- a. Approve Contract with St. George for Tuition Students/School of Record

Motion: Ann Donaldson      Second: Maggie Massengale      Vote: 761 – 0

- b. **Motion:** I move that the Vote entitled, “Vote to Call District Meeting to Authorize Board to Contract to Accept Secondary Students from St. George and Enter into Tuition Contract for that Purpose,” be approved in form presented to this meeting and that a copy of said Vote be included with the minutes of this meeting.

**VOTE TO CALL DISTRICT MEETING TO AUTHORIZE BOARD TO  
CONTRACT TO ACCEPT SECONDARY STUDENTS FROM  
ST. GEORGE AND ENTER INTO TUITION CONTRACT  
FOR THAT PURPOSE**

VOTED: That the warrant for the District Meeting of Regional School Unit 40/Maine School Administrative District 40 (the “District”) presented to this meeting be and is hereby approved and that a District Meeting be and is hereby called for July 17, 2014 for the purpose of authorizing the School Board to contract to accept secondary students from the Town of St. George and to enter into a tuition contract with the Town of St. George for that purpose for a term of not more than ten (10) years.

Motion: Maggie Massengale      Second: Guy Bourrie      Vote: 761 – 0

- c. Certify the Budget Validation Vote

Voted: That the Computation and Declaration of Votes dated and attached hereto be and it is hereby approved.

Motion: Maggie Massengale      Second: Sandra O’Farrell  
Vote: 719 – 0 – 42 (Brooke Simmons)

- d. Grant the Superintendent the Authority to Hire Over the Summer in conjunction with the Board Chair and Personnel Committee Chair

Motion: Brooke Simmons      Second: Sandra O’Farrell      Vote: 761 – 0

- e. Approve the Cooperative Agreement with the Mid-Coast School of Technology

Motion: Lynda Letteney      Second: Guy Bourrie      Vote: 526 – 235

f. Update on Siemens Financing for Phase 2

RSU 40 received approval of the Maine Municipal Bond Bank QECB application. Karla will move forward to seek financing for Board Approval.

Motion: Maggie Massengale Second: Sandra O'Farrell Vote: 761 – 0

g. Policies (1<sup>st</sup> Reading and Approval)

Motion: Ann Donaldson Second: Sandra O'Farrell Vote: 761 – 0

- i. JRA – Student Records – Delete
- ii. EEAF – Special Use of Buses
- iii. GCC – Professional Staff Technology Proficiency
- iv. IGA – Curriculum Development and Adoption
- v. IHBGB – Special Education Services for Students in Private School
- vi. IHBG – Home Schooling
- vii. IJ – Selection of Instructional Resources & Materials (2)
- viii. JG – Assignment of Students
- ix. BBA – Board Powers and Responsibility
- x. EHB – School Records Retention Policy
- xi. GCOC – Evaluation of Administrative Staff
- xii. IJJ-E – Challenge of Instructional Materials Form
- xiii. IJJ – Instructional and Library-Media Materials Selection
- xiv. IK – Student Achievement-Evaluation of Student Achievement
- xv. ILA – Student Assessment
- xvi. JLCD – Administration of Medication to Students
- xvii. JRA – Student Education Records and Information
- xviii. JRA-E – Annual Notice of Student Education Records and Information Rights
- xix. JRA-R – Student Education Records and Information Administrative Procedure
- xx. IHBIB – Preschool (Four Year Old Program) Toileting Policy

h. Motion to assign funds received from Efficiency Maine Rebates to FY 2015.

Motion: Sandra O'Farrell Second: Maggie Massengale Vote: 761 – 0

i. Motion to approve Growth Targets as presented for School Year 2014-2015:

Motion: Maggie Massengale Second: Sandra O'Farrell Vote: 761 – 0

## **IX. Committee Reports**

- a. **Personnel Committee – TBD**
- b. **Curriculum Committee – TBD**
- c. **Facilities -Transportation Committee – July 17 @ 6:30 p.m. – Central Office**
- d. **Finance Committee – TBD**
- e. **Negotiations Committee — TBD**
- f. **Policy Committee – TBD**
- g. **Region 8 Committee – June 25th @ 7:00 p.m. – MCST**
- h. **Technology Committee — TBD**
- i. **Many Flags Committee – TBD**
- j. **Anti-Bullying Committee – August 13th @ 5:00 p.m. – Central Office**

- X. Motion to enter into Executive Session 1 MRSA § 405 (6) (A) Personnel Issue  
Motion: Sandra O’Farrell                      Second: Maggie Massengale                      Vote: 761 – 0  
    a. Time In:            8:48 p.m.  
    b. Time Out:        9:12 p.m.

XI. There was no action as a Result of Executive Session

XII. **Other Items/Adjournment**

The meeting adjourned at 9:20 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board’s agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.