



MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

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CURRICULUM COMMITTEE MEETING MINUTES

Wednesday, November 4, 2009

Medomak Middle School

Waldoboro

Committee members present:	Tod Brown (Chair), Gail Hawes, Ron Dolloff, Danny Jackson, Bonnie Davis Micue (Board Chair, ex-officio)
Committee members absent:	Karen Jelenfy
Others present:	Frank Boynton (Superintendent of Schools), Harold Wilson (Medomak Valley High School Principal), Ann Hassett (MVHS Director of Instruction), Susan Jackson (Director of Instruction)

Committee Members Present: Tod Brown (chair), Gail Hawes, Ron Dolloff, Danny Jackson

Administrators Present: Ann Hassett, Harold Wilson, Frank Boynton, Susan Jackson

Others Present: Bonnie Davis Micue (Board Chair, ex-officio)

Absent: Karen Jelenfy (member)

The meeting was begun at 7:00 p.m.

Susan Jackson reported on Building Professional Development plans. Each of the buildings K-8 has been working on continuous professional development through the use of Professional Learning Communities (PLC's). In each school the PLC's have been establishing goals and concentrating on using data to determine how well the goals are being met.

Susan Jackson also reported on the use of Data Boards in the schools. In each building a Data Board is displayed which indicates school results on standardized tests and attendance. In addition, each school has developed a local option to display additional data.

A discussion was held on the use of NWEA data to direct curriculum implementation and development as well as the role of the Curriculum Committee with regard to the district curriculum. It was decided to ask each school to make a presentation to the Committee on how data is and will be used to guide curriculum development and implementation.

Susan Jackson discussed plans for articulating K-12 curriculum through the use of teacher teams in the various curriculum areas. The teacher teams will include representatives from all the grade levels. Some of these teams are now being formed and others have begun their work. The goal is to develop a coordinated plan for curriculum in each of the curriculum areas from grades K through 12.

A report was given by the representatives from MVHS on various projects in progress. These included:

1. The Program of Studies for 2010-2011. The Curriculum Committee will review the draft at its Dec. 2 meeting. The POS will go to the full Board on January 7.
2. Epic Syllabus Review. This is a Maine DOE-sponsored review of MVHS curriculum documents to assess strengths and weaknesses in the present curriculum.

3. Using student achievement data effectively. A mandatory response to failure pilot program will begin this month. The AYP response plan is in progress, including online SAT prep for all students.
4. Scheduling. Eight (8) MVHS staff will be trained in the use of Infinite Campus schedule builder in December and February. A scheduling timeline has been developed. Some of the goals for scheduling were discussed.

Respectfully submitted,

Tod Brown

Tod Brown

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.