

SPECIAL USE OF BUSES

District school buses are to be used primarily for RSU 40/MSAD 40 purposes. However, the Business Manager/designee may make buses available for use by member towns in accordance with state regulations and to the extent that doing so does not interfere with any district use.

All non-district use will be subject to the following:

- 1) Use of a bus or buses will be considered only when a written request is submitted ten (10) school days prior to the use, designating the number of riders, the dates and hours of use, the pickup and delivery points and such other information as the Business Manager/designee deems appropriate.
- 2) The Business Manager/designee shall review and either approve or disapprove the request.
- 3) Buses will be operated only by qualified district employees.
- 4) Insurance coverage will be in effect during the time of any such use with coverage similar to and limits not less than the insurance coverage which is in effect while the school district transportation equipment is being used for transportation of pupils.
- 5) No use will be approved that involves travel over roads or distances, which are unduly wearing or damaging to the equipment or for which the equipment construction is deemed inappropriate by the Business Manager/designee.
- 6) Any approval of use will be subject to cancellation in the event of adverse road, weather, or other conditions, which could reasonably present a danger to persons or equipment, or in the event of unexpected or emergency district needs.
- 7) The town/designee shall assume responsibility for remittance to the district of the rental per mile cost, which will be set by the Business Manager/designee. The driver's hourly rate will be an additional cost.

Adopted: December 6, 1995

Revised: July 17, 2014
Reviewed: January 5, 2017