



REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Susan A. Pratt, Superintendent
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager
Karen Etheridge, Director of Student Services

FACILITIES/TRANSPORTATION COMMITTEE MEETING
Thursday, February 14, 2013
4:00 p.m.
Miller School

Committee Members: Ann Donaldson, Mary Genthner, Wayne Luce, Maggie Massengale

Ex-Officio Member: Danny Jackson

Others: George Bridges, Karla Miller, Susan Pratt, Gail Whittier

MINUTES

- I. Call to Order** – The meeting was called to order at 4:05 p.m.
- 1) Declaration of Quorum – Declaration of quorum 4 – 1
 - 2) Note absentees – Sandra O’Farrell (excused)
 - 3) Approve minutes of the January 10, 2013 meeting – Upon a motion by Wayne Luce and second by Ann Donaldson, it was moved to approve the minutes of the January 10, 2013 meeting as presented. Vote 3 – 0
- II. Report on Operations Work**
- 1) Maintenance (Tour of the building) – On the tour of the building, Mr. Bridges pointed out maintenance issues that need attention and items that are in the FY 2014 Proposed Budget. Items looked at were the Library door, classroom doors in the corner of the building by the Library and the roof.
 - 2) Transportation – Discussion on Out-of District transportation for Special Education students going to Portland and the possibility of car-pooling of students. The savings for the Special Ed buses is estimated to be approximately \$110,000.
- III. Discussion**
- 1) Facilities Use – Outside Agencies – With the storm over the weekend of February 9th, the wrestling meet that was scheduled did not cancel. The parking lot was full and snowplowing was impossible. The policy concerning facilities usage from outside agencies needs to be updated to put a mechanism in place to protect the district from this situation in the future. The policy should have a 24-hour cancellation notice (outside agencies can purchase cancellation insurance) and a staff member should be on premise when outside agencies are using the schools.

- 2) Update on Property in Warren – The selectmen discussed two issues with the Warren Property at their selectmen’s meeting; the lawsuit in regards to the property will not be heard until July 1 and the voters voted to demolish the building and possibly use the area as recreation fields.

Upon a motion by Wayne Luce and second by Mary Genthner, the committee directed George Bridges to look into property that would be suitable for a bus garage. It was noted that we keep investing \$30,000/year into a garage that we do not own.

- 3) Snowplowing – The snowplowing contracts come up for the bid process this year. Part of the new bid process needs to be that the Union Elementary and Warren Community schools are Emergency shelters and need to be cleared out first thing in case they are needed as shelters. The bids need to be more specific in how we want the schools plowed out. The bids will go out in September.
- 4) The committee discussed that the second bus was cut from the FY 2014 Proposed Budget and did not believe that it was fiscally responsible to cut the bus.

Upon a motion by Wayne Luce and second by Ann Donaldson, the Committee voted to recommend to full the board to put the second bus back in the budget.
Vote: 4 – 0

IV. Future Agenda Items

- 1) March 14th – MVHS for safety issues

V. Next Meeting TBD

VI. Other Business

VII. Adjournment – The meeting adjourned at 5:30 p.m.

<p>All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board’s agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.</p>
