



**REGIONAL SCHOOL UNIT NO. 40**  
**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Highway \* PO Box 701 \* Union, Maine 04862  
(207) 785-2277 Fax (207) 785-3119

Michael Cormier, Interim Superintendent  
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager  
Karen Etheridge, Director of Student Services

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**FACILITIES/TRANSPORTATION COMMITTEE MEETING**  
**Tuesday, February 27, 2014**  
**4:00 p.m.**  
**Central Office**

**Committee Members:** Ann Donaldson, Wayne Luce, Maggie Massengale, Sandra O'Farrell  
**Ex-Officio member:** Danny Jackson  
**Others:** George Bridges, Mike Cormier

**MINUTES**

**I. Call to Order** – The meeting was called to order at 4:00 p.m.

- 1) Declaration of Quorum 4 – 1
- 2) Note absentees – Sean Donaghy
- 3) Approve minutes of the January 27, 2014 – Upon a motion by Wayne Luce and second by Ann Donaldson, it was moved to approve the minutes of the January 27, 2014 meeting as presented. Vote 4 – 0

**II. Bus Garage – Next Steps**

- 1) Discussion about what we should do next. We should check with bill and George to see what the minimum space we would need for a bus garage is. Come with all aspects of what we need for a building and where to place the building.

**III. Maintenance and Repairs – Update on list**

- 1) The list of maintenance things we wanted to accomplish before the summer came in under budget so it has been okay to start.
- 2) Ann thinks we should focus on the high school with the next upcoming years.
- 3) Maggie mentioned that we should look into the cost of building a wing out to the horticulture program.
- 4) Siemens Project: The building envelope guys are done two weeks ahead of schedule. The electricians are busy checking to make sure they have a true count of lights and ballasts.

**IV. Future Agenda Items**

- 1) Bus Stops – All routes and children are in the trans-finder program.
- 2) Central Supply – Would be nice to be able to use a fork lift for the storage.

**V. Other Business**

- 1) The Committee discussed the following policies:
  - a. FA Facilities Development Goals/Objectives
  - b. EEAF Special Use of Buses (the Committee wants to maintain the old policy)
  - c. GBECA-P-R Drug Free Workplace

**VI. Next Meeting – Medomak Valley High School – March 13, 2014 at 4:00 p.m.**

**VII. Adjournment – The meeting adjourned**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.