



**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Waldoboro \* Warren \* Washington \* Union  
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Susan A. Pratt, Superintendent  
Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager  
Karen Etheridge, Director of Student Services

**FACILITIES/TRANSPORTATION COMMITTEE MEETING**

**Thursday, October 11th, 2012**

**4:00 p.m.**

**Union Elementary School**

<b>COMMITTEE</b>	X	Ann Donaldson	X	Maggie Massengale	X	Sandra O'Farrell
<b>MEMBERS</b>	E	Mary Genthner			X	Wayne Luce
<b>OTHERS:</b>	X	R. Scott Wyman	X	Susan Pratt	X	Guest: Neal Lash

**MEETING MINUTES**

**I. Call to Order:**

The meeting was called to order by Chair, Maggie Massengale at 4:01 p.m.

- 1) **Declaration of Quorum:** Declared 4/1
- 2) **Note absentees:** Mary Genthner was excused from the meeting
- 3) **Approve minutes of the September 13, 2012 meeting:**

On motion by Wayne Luce and second by Ann Donaldson, it was moved to unanimously approve the September 13, 2012 minutes as presented.

**II. Report on Operations Work**

- 1) **Maintenance:** Currently outside work is being completed before cold weather.
- 2) **Food Service:** All kitchens are up and running, still looking for a dishwasher (FVS).
- 3) **Transportation:** Buses and new routes have been operating well.

**III. Discuss:**

- 1) **Biomass/Energy:** Scott Wyman presented information regarding the use of Biomass energy in the future for RSU 40. He recommended with the support of the Superintendent, Susan Pratt the concept of Performance Based Contracting for the district's energy needs and recommended a formal RFQ, request for qualifications as outlined in MRS-Title 20-A Chapter 609 \$15915, School Construction. On motion by Ann Donaldson and second by Wayne Luce, it was moved to proceed forward with an RFQ for Biomass Energy.4/0
- 2) **Heirloom Seed Project request:** Special Guest Neal Lash, Instructor in the Horticulture program at MVHS presented a request for an Arboretum to be built in the Heirloom Seed tree project area and that the structure be dedicated in the memory of Francis G. Cross. Francis was a long term supporter of the Heirloom Seed Project. The family also endorses the project. An earthen stove for baking bread is also a part of the project. Facilities manager, Scott Wyman asked that the concept drawings and final details be brought back to the Facilities Committee for final review and consideration. On motion of Sandra O'Farrell and second by Wayne Luce it was moved to recommend the concept and move the project forward to the full Board for approval.4/0

- IV. Future agenda items:** Can there be an investigation into the possibilities for coordinating bus routes with other nearby districts?
- V. Next meeting November 8, 2012, Medomak Middle School 4:00 p.m.**
- VI. Other business:** Superintendent Susan Pratt reported that the position for Facilities Supervisor was posted today.
- VII. Adjournment:** The meeting adjourned at 5:00 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.