



## MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship \* Waldoboro \* Warren \* Washington \* Union  
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Susan A. Pratt, Superintendent  
Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager  
Karen Etheridge, Director of Student Services

# FACILITIES/TRANSPORTATION COMMITTEE MEETING

Thursday, October 13, 2011

5:00 p.m.

Miller Elementary School

<b>COMMITTEE</b>	X	Francis Cross	X	Maggie Massengale, Chair	X	Sandra O'Farrell
<b>MEMBERS</b>	X	Mary Genthner	X	Bonnie Davis Micue (ex-officio)		Guests: Danny Jackson, Board Member, Gail Whittier, Michael Ledger.
<b>OTHERS:</b>	X	R. Scott Wyman	X	Susan Pratt		Julia Levensaler, Principal

### MEETING MINUTES

#### I. Call to Order

The meeting was called to order at 7:02 p.m. by Chair, Maggie Massengale

- 1) **Declaration of Quorum:** Quorum declared
- 2) **Note absentees:** All present, absence of Town of Washington member noted.
- 3) **Approve minutes:** On motion of Sandra O' Farrell and seconded by Francis Cross, the minutes of the September 22, 2011 minutes were approved as written 3-0-1.

#### Report on Summer Work

##### 1) Maintenance

Scott Wyman reported that the following day the maintenance crew with assistance from the staff at the bus garage would be cleaning out the Quonset Building on the MMS/MVHS campus in preparation of creating a professional maintenance storage and work facility. Currently over half of the space is utilized by junk storage for the campus programs. The goal is to have a work shop area, tool storage and undercover equipment storage.

##### 2) Food Service

Scott Wyman reported both the new (old) stoves at Prescott Memorial School and Friendship Village School have been installed. Some problems exist with the thermostat and heating elements. The Director of Food Service is seeking quotes for new replacement stoves.

##### 3) Transportation

Scott Wyman reported that all four new buses are on the road, two are 77 passenger and two are 81 & 82 passenger respectively. Both the Director of Transportation and the transportation software specialist were on hand for a discussion of the Transfinder software program. A full presentation will take place at a future committee meeting. One of the new 77 passenger buses was on site for attendees to board and ask additional questions about how the bus operates.

**II. Discussion of the proposed Miller Elementary School Bus Turn Around**

Scott Wyman presented a concept drawing of a proposed bus turn around at Miller School. Plymouth Engineering had prepared the site plan at the request of the previous school administration. Scott will speak with the engineers to discuss alternatives to the current proposal.

**III. Next meeting November 10, 2011 at Prescott Memorial School**

5:00 p.m. at Prescott Memorial School, Site Walk

**IV. Other business**

None

**V. Adjournment**

Motion to adjourn by Francis Cross and seconded by Mary Genthner at 6:10 p.m.

Vote: Unanimous

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.