



MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Susan A. Pratt, Superintendent
Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager
Karen Etheridge, Director of Student Services

**FACILITIES/TRANSPORTATION COMMITTEE MEETING
MINUTES**

Thursday, November 10, 2011

5:00 p.m.

Prescott Memorial School

COMMITTEE	X	Francis Cross	X	Maggie Massengale, Chair	X	Sandra O'Farrell
MEMBERS	X	Mary Genthner	X	Bonnie Davis Micue (ex-officio)		
OTHERS:	X	R. Scott Wyman	X	Susan Pratt	X	Guests: Richard Blackman. Principal of PMS, Patty Thibodeau, Head Custodian

Meeting Minutes

I. Call to Order

The meeting was called to order at 5:09 p.m. by Chair, Maggie Massengale

- 1) **Declaration of Quorum:** A quorum was declared
- 2) **Note absentees:** None
- 3) **Approve minutes of the October 13, 2011 meeting:** On motion of Francis Cross and seconded by Maggie Massengale, the minutes of the October 13, 2011 were approved as written 3-0-1.

II. Report on Operations Work

- 1) **Maintenance (Tour of the School):** 4:30 p.m. Committee members toured the school before starting the meeting. Scott Wyman presented the recent findings from the state lab regarding lead in the exterior of the building's molding and door frames. He will seek out remediation experts and entertain proposals for lead removal. It was reported that the paint grant for True Value hardware store foundation was submitted. The Superintendent briefly spoke to the need for a painting program throughout the district. Scott Wyman reported that the snowplowing bids were evaluated and contracts were sent to those awarded and letters of participation in the process would also be sent out. Susan Pratt and Scott Wyman reported on the leaking windows at the Middle School and that the test had been conducted on site by H. L. Turner (Bill Turner and Dave Hart).
- 2) **Food Service:** Scott Wyman reported that kitchen stoves at both FVS and PMS would need to be replaced; some of the temporary fixes were not adequate and current conditions of the stoves are hindering kitchen operations. Quotes for new replacements are being considered. It was reported that our Food Services Director has been working with the Real Food Institute of Mid-Coast Maine, enhancing and increasing the fresh fruits and vegetable program in the district.

3) Transportation: Questions were raised about a recent parent concern for an afternoon route and drop-off strategy on Martins' Point Rd near Friendship, Susan Pratt responded that she had talked with the parties involved and that a quick resolution would be forth coming.

III. Discuss the MSMA safety findings for MVHS: This item was postponed for another meeting based on the receipt of additional information.

IV. Future agenda items: Safety plan reviews for all the buildings will be discussed.

V. Next meeting December 8, 2011 at Friendship Village School at 4:30 p.m.

VI. Other business: None

VII. Adjournment: The meeting was adjourned by the Chair at 6:05 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.