


REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
 1070 Heald Hwy.* PO Box 701 * Union * Maine * 04862
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Susan A. Pratt, Superintendent
 Kimberly Schroeter, Director of Instruction

R. Scott Wyman, Business Manager
 Karen Etheridge, Director of Student Services

FINANCE COMMITTEE MEETING

MINUTES

Wednesday, September 19, 2012

7:00 p.m.

Central Administrative Offices

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|------------------|---|-----------------------------|---|----------------|---|-----------------------------|
| COMMITTEE | X | Dennis Wooster, Chairman | X | Ann Donaldson | X | Erik Amundsen |
| MEMBERS | | | | | | |
| | X | Mary Genthner | E | Lynda Letteney | E | Cynthia Rosen |
| OTHERS: | X | R. Scott Wyman | E | Susan Pratt | | Danny Jackson, (ex-officio) |

MINUTES

I. Call to Order-Chair

The Chair, Dennis Wooster, called the meeting to order at 7:15 p.m.

- 1) **Declaration of Quorum:** A quorum was established (4/6).
- 2) **Note absentees:** Lynda Letteney, Cynthia Rosen—Excused, Superintendent Pratt was excused for a national meeting out of state.
- 3) **Approve minutes – August 16, 2012 minutes as amended.** On motion by Ann Donaldson and seconded by Mary Genthner, it was moved to accept the minutes of the August 16, 2012 Minutes as amended (corrected spelling of Chair’s name).Vote: 3-0-1.

II. Sign Warrants

The committee signed warrants for payroll and accounts payable as presented.

III. Updates: Gave out updated facilities completion list for summer 2012 work w/costs.

IV. Reports

- 1) **Financial Report:** Report was reviewed and discussed
- 2) **Operations Report:** Discussed the five year plan completion and need to be working on a new five year plan with the inclusion of Biomass fuel. Also discussed the possibility of a radio tower at the Union campus from Knox County EMS. Scott Wyman, Facilities Manager will investigate further.
- 3) **Food Service Report:** Scott reported that Stormie Hendrickson, Director of Food Services was in Augusta dealing with all the new food service requirements from the Federal government.
- 4) **Transportation Report:** Discussed the cost and purchase of Diesel Fuel, Scott will continue to monitor costs before the final buying of fuel takes place.

V. Discussion Items: Is there a share table at MVHS?

VI. Other business: Please complete the Glass Corridor at MVHS

VII. Adjournment: Ann Donaldson moved to adjourn at 8:30 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board’s agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.