



## MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship \* Waldoboro \* Warren \* Washington \* Union  
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Francis N. Boynton, Superintendent  
Susan R. Jackson, Director of Instruction

Scott Vaitones, Business Manager  
Karen Etheridge, Director of Student Services

### FINANCE COMMITTEE MEETING MINUTES APRIL 13, 2010

<b>COMMITTEE</b>	P	Danny Jackson, Chair	P	Ann Donaldson	P	Dana Dow
<b>MEMBERS</b>	P	Dennis Wooster	A	Carrie Chavanne	P	Jane Brown
	E	David Benner	P	Bonnie Davis Micue (ex-officio)	A	Doug Blasisus – Student Rep
<b>OTHERS:</b>	P	Scott Vaitones	P	Frank Boynton	P	Stormie Hendrickson

### AGENDA

- I.** Meeting called to order at 7:03 by Dana Dow.
- II.** Declared a quorum with five of seven members present.
- III.** Excused absences: David Benner. Unexcused: Carrie Chavanne
- IV.** Motion by Dennis Wooster and seconded by Ann Donaldson to approve minutes of January 28, 2010: All voting in favor
- V.** Signed Warrants
- VI.** Reviewed General Operating Report – March 31, 2010 & Print-outs  
Questions asked:
  - i. The General Operating summary shows tuition at 121 % received.  
I always budget anticipated tuition conservatively. We have a couple more students then expected this year and will take in more tuition then budgeted.
  - ii. The High School Secretary Guidance benefits account is over spent.  
I had a formula error in my original budget and under budgeted for FICA.
  - iii. Special Education cost for transportation is over by 38%.  
This is the account that contract drivers are paid from. There is a similar account in MeCare that some of this cost needs to be moved to.
  - iv. What is the Green Thumb Club?  
It is a grant funded project at the Middle School.
  - v. Title VI is 108% over spent.  
The budget had not been adjusted since we got the final funding allocations.  
Once adjusted the account will be a positive balance.
- VII.** Reviewed the Food Services Operating Report – March 31, 2010  
This is the first time in over 8 years that the program has broken even or shown a profit.  
  
Noted that PMS has been dropping in % eating. This is primarily because of the change of breakfast offering from cereals to more healthy choices.

**VIII.** Future agenda items

**IX.** Other business

Scott outlined how the Business Office backs up and stores data. The data is backed up on a tape drive. Every two days the tape is removed from the drive and swapped to a safe and two days later that tape is swapped to a brief case that leave site every day.

A. Community member raised concern about not being allowed use of Warren Community kitchen for the Nature club. The request for the use of the kitchen came the day before the need and we were unable to find someone to cover the kitchen on short notice. And, the teacher e-mailed Stormie Hendrickson back and said she would just use the cafeteria and not need the kitchen.

**X.** Adjournment at 7:41 PM