

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
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Steve Nolan, Superintendent  
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Brackett, Director of Special Services

## Finance Committee Meeting Thursday, April 13, 2017 Central Office

### MINUTES

**Committee Members:** Erik Amundsen, Sara Andrews, Cheryl Cichowski, Lynda Letteney, Sandra O'Farrell, Errol Silvestri, Dennis Wooster

**Ex-Officio Member:** Danny Jackson

**Administration:** Karla Miller, Steve Nolan

- I. **Call to Order** – The meeting was called to order at 6:02 p.m. by Chair Dennis Wooster
  - A. Declaration of Quorum: 5 of 8
  - B. Note Absentees: Erik Amundsen, Sara Andrews, Cheryl Cichowski
  - C. Approve the March 9, 2017 minutes:  
Motion: Lynda Letteney                      Second: Errol Silvestri                      Vote: 5 – 0 – 0
  
- II. **Sign Warrants**
  - A. The warrants were signed with no questions
  
- III. **Financial Reports**
  - A. Financial reports were discussed including Improvement of Instruction, Food Service, reporting parents to DHHS for neglect if they have school lunch accounts in the negative and the possibility of serving coffee in the morning at the middle school and high school.
  
- IV. **Budget Updates**
  - A. Health insurance rates increased only 5.5% with a savings of \$70,000+/-; however our workers' compensation rates are increasing (appx. \$20,000-\$25,000) and the DHHS audit has not been resolved yet.
  - B. The committee discussed the reasons our workers' compensation rates were increasing – our incident rate is higher than our counterparts; this past winter we had several parking lot slips and falls; the Special Education department has a high number of incidents as well as custodians. After a recent incident at the high school, Karla and George walked around the area of the incident with Andrew Cavanaugh to discuss prevention measures.
  
- V. **Other**
  - A. MMS water system update from Facilities Committee – with new test results and Maine Drinking Water's "Find and Fix" policy, the recommendation by Jason Pushard is to thoroughly clean all of the tanks (arsenic, radon, calcite and

- holding) and then disinfect/shock the tanks. Once the process is complete new samples will be taken and we are hopeful that the issued will be solved.
- B. Sandra updated the committee on the proposals that facilities is recommending to the full board for the next board meeting.
  - C. Are our early release days the same as other schools?

**VI.** The committee adjourned at 6:45 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

*Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, after shave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment chemically safe.*