

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Brackett, Director of Special Services

Finance Committee Meeting Thursday, May 11, 2017 Central Office

MINUTES

Committee Members: Erik Amundsen, Sara Andrews, Lynda Letteney, Sandra O'Farrell, Errol Silvestri, Dennis Wooster

Ex-Officio Member: Danny Jackson

Administration: Karla Miller, Steve Nolan

- I. **Call to Order** – The meeting was called to order at 5:54 p.m. by Board Chair Danny Jackson
 - A. Declaration of Quorum: 6 of 7
 - B. Note Absentees: Dennis Wooster
 - C. Approve the April 13, 2017 minutes:
Motion: Sandra O'Farrell Second: Lynda Letteney Vote: 3 – 0 – 2 (Erik Amundsen, Sara Andrews)
 - D. Motion to elect Danny Jackson as chair for the meeting: Lynda Letteney
Second: Erik Amundsen Vote: 6 – 6 – 0
- II. **Sign Warrants**
 - A. The warrants were signed with no questions
- III. **Financial Reports**
 - A. Financial reports were discussed including National Board Certification, balance forward, out of district tuition, guidance, MaineCare reimbursement, year-end anticipated balance, adult education and food service.
- IV. **Budget Management**
 - A. Budget transfers are working well helping all to maintain within their approved budgets and managing their budgets, noting that sometimes we (Steve and Karla) have to say “no”
 - B. Budget priorities
 - C. Funding formula
 - D. Grant writer
- V. Other
- VI. The committee adjourned at 7:02 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, after shave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment chemically safe.

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