

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
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Steve Nolan, Superintendent  
Christina Wotton, Director of Instruction

Karla Miller, Business Manager  
Karen Brackett, Director of Special Services

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## Finance Committee Meeting Thursday, September 13, 2018 Central Office

**Committee Members:** Erik Amundsen, Sara Andrews, Guy Bourrie, Lynda Letteney, Sandra O'Farrell, Errol Silvestri

**Ex-Officio Member:** Danny Jackson

**Administration:** Karla Miller, Steve Nolan

### Minutes - Revised

- I. **Call to Order** – The meeting was called to order at 6:07 pm
  - A. Declaration of Quorum: 4 of 7
  - B. Note Absentees: Sara Andrews, Sandra O'Farrell, Errol Silvestri
  - C. Approve the August 16, 2018 minutes:  
Motion: Danny Jackson      Second: Guy Bourrie      Vote: 3 – 0 – 1 (Erik Amundsen)
  
- II. **Sign Warrants**
  - A. Warrants were signed without questions
  
- III. **Financial Reports**
  - A. Financials were discussed with questions regarding Special Education, van/contract drivers and contract service providers
  
- IV. **Action Items**
  - A. Bids
    - ~~i. Heating oil~~  
Motion to recommend to the full board to accept the proposal from Maritime Energy the rate of \$2.495 per gallon for 50,000 gallons: Erik Amundsen      Second: Lynda Letteney      Vote: 3 – 1 – 0 (Guy Bourrie)
    - ii. Snow plowing  
Motion to recommend to the full board to accept the proposal from Ryan Benner's Snowplowing and Sanding for 3 years in the amounts of \$36,500 for the 2018-19 school year, \$37,000 for the 2019-20 school year and \$37,400 for the 2020-21 school year for the Medomak campus, Miller School, Warren Community School and bus garage: Guy Bourrie  
Second: Lynda Letteney      Vote: 3 – 0 – 1 (Danny Jackson)
  
- V. **Other Items**
  - A. Date and time of meetings – the committee discussed moving the meeting to the third Thursday from 5:45 – 6:45 p.m. before board meetings

B. Draft audit numbers – The committee was provided with a draft copy of the FY 2018 financials

**VI. The committee adjourned at 7:10 pm**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

*Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, after shave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment chemically safe.*

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