

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
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Steve Nolan, Superintendent  
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Brackett, Director of Special Services

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## Finance Committee Meeting Thursday, September 14, 2017 Central Office

### MINUTES - Revised

**Committee Members:** Erik Amundsen, Sara Andrews, Guy Bourrie, Lynda Letteney, Sandra O'Farrell, Errol Silvestri

**Ex-Officio Member:** Danny Jackson

**Administration:** Karla Miller, Steve Nolan

- I. **Call to Order** – The meeting was called to order at 6:05 p.m.
  - A. Declaration of Quorum: 7 of 7
  - B. Note Absentees:
  - C. Moment of silence for Dennis Wooster
  - D. Approve the August 3, 2017 minutes:  
Motion: Lynda Letteney                      Second: Sandra O'Farrell      Vote: 5 – 0 – 2  
(Sandra O'Farrell, Guy Bourrie)
  
- II. **Sign Warrants**
  - A. Warrants were signed with questions on bond items
  
- III. **Financial Reports**
  - A. Financials were discussed
  
- IV. **Other**
  - A. Bus financing bids  
Motion to accept the proposal with the lowest interest rate and send to the full board for approval: Guy Bourrie                      Second: Sandra O'Farrell      Vote: 7 – 0 – 0
  - B. Draft Audit  
The draft audit was reviewed; Errol questioned the student activities account being on the management letter again this year. Karla responded that she would meet with each principal and bookkeeper to make sure they were aware of proper procedures and protocols.
  
- V. The committee adjourned at 6:52 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

*Regional School Unit 40 promotes a fragrance-free workplace. Thank you for not wearing any of the following during your visit: cologne, after shave lotion, perfume, perfumed hand lotion, fragranced hair products, scented laundry detergent and/or similar products. Students and staff thank you for keeping our environment chemically safe.*

FRAGRANCE FREE  
WORK  
ENVIRONMENT

