


REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Michael Cormier, Interim Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Student Services

FINANCE COMMITTEE MEETING
Tuesday, December 3, 2013
MINUTES

Committee Members Present: Dennis Wooster, Erik Amundsen, Sean Donaghy, Ann Donaldson, Lynda Letteney

Ex-Officio Member Present: Danny Jackson

Administration Present: Mike Cormier, Karla Miller

- I. Call to Order** – The meeting was called to order at 5:00 p.m. by Chair Wooster.
- a. Declaration of Quorum: 5 – 0
 - b. Note absentees: None
 - c. Upon a motion by Erik Amundsen and second by Lynda Letteney, the committee voted to approve the minutes of the October 29, 2013 meeting. Vote: 5 – 0
- II. Sign Warrants**
- a. The warrants were signed with no questions.
- III. Financial Report**
- a. There were questions on School Nutrition receipts as there were none reported and Karla explained that the Business Office is one person down and we are a little behind.
- IV. Budget Cap Recommendation for Administrators – FY 2015**
- a. Mike shared with the Committee that with teacher negotiations behind us, the work that the Facilities Committee is doing and wanting to add Pre-Kindergarten to the budget next year, it would seem reasonable to expect an increase in the budget.
- Upon a motion by Ann Donaldson and second by Lynda Letteney, the committee voted to recommend to the full board a budget cap of no more than 3-1/2% with the understanding that Administration should try and have the proposed budget be less than 3-1/2%.
Vote: 5 – 0
- V. Other**
- a. Dennis Wooster informed the Committee that the Waldoboro SRO had resigned. He also asked if we pay per diem as the Chief will be filling in half days until a new person is assigned. Karla responded that we do pay per diem and it would be pro-rated while the Chief is working half-days.
 - b. Linda Letteney asked if any of the buses had underneath storage capabilities for travelling with bands and sports equipment? Karla will check with George and get back to the

Committee. Dennis thought that at least one of the buses, if not two, had underneath storage.

VI. The committee adjourned at 5:40 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.