

Drug and Alcohol Use by Students Procedure

Enforcement

The administration may use a wide variety of enforcement techniques, including occasional random searches, to enforce this policy.

If a student violates the chemical health policy, the following procedures will be followed.

Grades K-12

(For the purposes of this policy, offenses are accumulated within grade spans K-6, 7-8, and 9-12)

I. Type one: Student Possession/Use of alcohol, tobacco, or other drug or drug paraphernalia.

A. First offense - action will include:

1. Verification;
2. Notification of Superintendent and police, and parent(s)/legal guardian(s);
3. Administrator meets with student and parent(s)/legal guardian(s) when possible.
4. Involvement of available school substance abuse personnel and/or school counselor.
5. Determination of appropriate disciplinary action which may include suspension, in-school suspension or appropriate consequences, including referral to the school board for expulsion. A report of action will be sent to the Superintendent.
6. Development and follow-up of student recovery plan, as necessary. Cooperation of all parties involved is essential to the success of the plan.

B. Second offense - action will include:

1. Verification.
2. Notification of superintendent and police, and parent(s)/ legal guardian(s).
3. Administrator meets with the student and parent(s)/legal guardian(s) when possible.
4. Determination of appropriate disciplinary action, which for alcohol or other drugs or drug paraphernalia will include immediate suspension for up to ten school days with possible referral to the school board for expulsion. A report of action will be sent to the superintendent. If expulsion occurs, a factor for the student's re-admittance will be his/her participation in a school board approved recovery program and plan.
5. Referral to available substance abuse personnel and/or school counselor; documentation of meetings will be forwarded to referring party.
6. Suspension for remainder of season of any co-curricular activity. If the second offense is committed in the same school year, suspension is for remainder of school year
7. Development and follow-up of student recovery plan, as necessary. Cooperation of all parties involved is essential to the success of the plan.

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C. Third offense - action will include:

1. Verification
2. Notification of Superintendent and Police, and parent(s)/legal guardian(s).
3. Administrator meets with student and parent(s)/legal guardian(s) when possible
4. Determination of appropriate disciplinary action, which for alcohol or other drugs or drug paraphernalia will include immediate suspension from school for up to ten school days and possible referral to the School Board for expulsion. A report of action will be sent to the Superintendent. If expulsion occurs, a factor which will be considered for the student's re-admittance will be his/her participation in a School/Board approved recovery plan
5. Suspension for one calendar year from any co-curricular activity.

II. Type Two: Student selling, furnishing, or possessing with intent to sell alcohol or other drugs including tobacco.

- A. Verification of incident.
- B. Notification of Superintendent, police and other legal authorities, parent(s)/legal guardian(s).
- C. Referral to school substance abuse personnel and/or school counselor.
- D. Determination of appropriate disciplinary action, which for alcohol or other drugs or drug paraphernalia will include immediate suspension for ten school days with possible referral to the School Board for expulsion. A report of action will be sent to the superintendent.
- E. If expulsion occurs, a factor which will be considered for the student's re-admittance will be the student's participation in a School Board approved recovery plan.
- F. No cocurricular activities for one calendar year.

Voluntary Referral: Grades K-12

If a student requests assistance from school substance abuse personnel and/or school counselor, the following action shall be taken:

1. Conduct assessment identifying needs.
2. Identify available resources, i.e. school chemical awareness support group, other school services and outside agencies/resources.
3. Seek to provide on-going support to assist the student in dealing with chemical abuse issues as they relate to school.

Other Referral: Grades K-12

If a concerned person refers the student to the school counselor, the counselor should activate appropriate action, including the steps outlined above for voluntary referral.

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