

Student Fundraising Activities

The Board recognizes that it is responsible for providing through the budget process the resources necessary to support the district's programs. However, the Board acknowledges that student organizations may wish to engage in fundraising in order to support their activities, to provide funding for social events and/or student travel, to benefit the school or community, or for humanitarian purposes.

It is the purpose of this policy to provide guidelines for student participation in fundraising activities.

Fundraising Guidelines

The following general guidelines apply to fundraising by student organizations. These guidelines and additional considerations will apply to student participation in fundraising conducted for other purposes.

- A. All student fundraising activities must be approved in advance by the Superintendent/designee. There must be sufficient educational or financial benefits to the school and/or students to justify the fundraising activity.
- B. Student fundraising activities must be supervised by a building administrator, teacher or activity advisor.
- C. The activity must be one in which schools and students may appropriately engage, and must not subject the schools or students to unnecessary risk or responsibility. In the event there is a question regarding the appropriateness of a proposed activity or the proposed fundraising activity is one that is new to the school system, consult with the Superintendent.
- D. Participation by students must be voluntary.
- E. The activity must not be unduly demanding of student or staff time or work. Neither students nor staff should miss instructional time to plan or implement fundraising activities, acquire, demonstrate or distribute products, solicit sales, or to collect or record monies. Students may participate in fundraising activities during non-instructional time, such as lunch periods and before and after school.
- F. There may be no mandatory quotas for product sales or donations.
- G. Class time will not be used for distribution of promotional materials.

- H. Students participating in fundraising activities are expected to conduct themselves in accordance with Board policies, school rules and the student code of conduct.
- I. In the interest of student safety, activities involving door-to-door solicitation by students are prohibited.
- J. Club and class dues will be determined by the club or class officers in consultation with the club or activity advisor. The Superintendent/designee will have final authority over the setting of club and class dues.
- K. The Superintendent/designee and teachers or advisors supervising fundraising activities will be responsible for the collection, monitoring, deposit into student activity accounts, and disbursement of funds.
- L. Funds derived from school-sponsored activities will be used for the sole benefit of the school and will not be distributed to class members after graduation.
- M. Funds raised by classes at Medomak Valley High School will be used for class activities while the students are attending Medomak Valley High School. Graduating classes may use any extra funds to present a gift of their choice to Medomak Valley High School. If the graduating class has not made its choice of gift and turned over the funds by June 30, the funds will revert to the student scholarship account at Medomak Valley High School.

Solicitation of Funds by and from Students for Humanitarian or Charitable Organizations

Student fundraising may be conducted to benefit humanitarian or charitable organizations or purposes only as follows:

- A. The fundraising activity or charity drive must be sponsored by a recognized school club or student organization and approved in advance by the Superintendent/designee.
- B. The activity or drive must be supervised by a Superintendent/designee.
- C. Instructional time should not be used for planning or soliciting funds.
- D. Class time should not be used for distribution of promotional materials.

- E. Participation in or donation to any fundraising activity will be optional. Under no circumstances will any student be compelled to participate or donate, or be penalized for not participating or donating.
- F. Fundraising activities must be conducted in accordance with the Fundraising Guidelines section of this policy.
- G. The Superintendent/designee charged with supervising the fundraising activity or drive will be responsible for the collection, monitoring and disbursement of funds raised.

Use of Students in PTO/Parent Group Fundraisers

The Board recognizes that PTO's and other parent groups may wish to involve students in fundraising activities. The following provisions apply to student participation in such activities:

- A. Any fundraising activity sponsored by a PTO or other parent group that involves student participation must be approved in advance by a Superintendent/designee and be conducted in consultation with the building principal and staff.
- B. Participation by staff and students will be voluntary.
- C. Instructional time will not be used for fundraising activities or solicitations.
- D. All activities must be conducted in accordance with the Fundraising Guidelines section of this policy.

Coordination of Fundraising Activities

PTO's, boosters and other parent groups are encouraged to coordinate their fundraising activities with student organization-initiated fundraisers in order to avoid burdening local businesses and the community.

The Board encourages the use of a fundraising calendar at each school to assist in spreading fundraisers over the school year.

Cross Reference: KCD-Public Gifts/Donations to the Schools

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