



**REGIONAL SCHOOL UNIT NO. 40**  
**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Highway \* PO Box 701 \* Union, Maine 04862  
(207) 785-2277 Fax (207) 785-3119

Michael Cormier, Interim Superintendent  
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager  
Karen Etheridge, Director of Student Services

---

**FACILITIES/TRANSPORTATION COMMITTEE MEETING**  
**Tuesday, January 14, 2014**  
**6:30 p.m.**  
**Medomak Middle School**

**Committee Members:** Ann Donaldson, Sean Donaghy, Wayne Luce, Maggie Massengale (arrived at 6:55 p.m.)

**Ex-Officio member:** Danny Jackson

**Others:** George Bridges, Mike Cormier, Karla Miller

**MINUTES**

**I. Call to Order** – The meeting was called to order at 6:47 p.m.

- 1) Declaration of Quorum 3 – 2
- 2) Note absentees – Sandra O’Farrell (excused)
- 3) Approve minutes of the December 17, 2013 – Upon a motion by Wayne Luce and second by Sean Donaghy, it was moved to approve the minutes of the December 17, 2013 meeting as presented. Vote 2 – 0 – 1 (Ann Donaldson)

**II. Performance Contract with Siemens – Phase II**

Tom Seekins and Charlie Roman of Siemens Energy reviewed the Energy Conservation Measures (ECM) for each school that were not part of the Phase I as well as a Projected Timeline of work to be completed for Phase I.

Upon a motion by Wayne Luce and second by Sean Donaghy, the Committee voted to recommend to the full School Board to approve moving forward with the remaining \$685,667 of Energy Conservation Measures.

**Vote: 4 – 0**

**III. FY 2015 Proposed Budget Items**

The Committee discussed how to decide on what items should be included in the FY 2015 Proposed Budget. Karla will revise the Repair & Maintenance List, removing what has been completed and what is included in the Siemens’ Project. The list will be sorted and subtotaled in priorities. Karla and George will review and inform the

Committee of what items will be taken care of throughout the remainder of the FY 2014 budget year and the Committee will make their recommendation at that point.

The Committee will recommend to the full board that all of the paving needs to be grouped together and pulled from the Repair and Maintenance List and that the School District, possibly in conjunction with each Town, go out for a bond to complete all of the paving needs of the School District. The paving bond would be a separate warrant article.

**IV. Future Agenda Items**

- 1) Bus Stops
- 2) Central Supply

**V. Other Business**

- 1) Policies – Karla passed out policies dealing with Facilities and Transportation and asked members to review the policies and mark any needed revisions for the next meeting.
- 2) How to handle little ones who need to use a bathroom while on the bus was discussed.

**VI. Next Meeting – Central Office – February 13, 2014 at 4:00 p.m.**

**VII. Adjournment** – The meeting adjourned at 7:50 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.