

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
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Steve Nolan, Superintendent  
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Etheridge, Director of Special Services

## Finance Committee Meeting Tuesday, March 8, 2016 Central Office

### MINUTES

**Committee Members:** Erik Amundsen, Sara Andrews, Cheryl Cichowski, Lynda Letteney, Errol Silvestri, Dennis Wooster

**Ex-Officio Member:** Danny Jackson

**Administration:** Karla Miller, Steve Nolan

- I. **Call to Order** – The meeting was called to order at 5:02 p.m. by Chair Dennis Wooster
  - A. Declaration of Quorum: 6 of 7
  - B. Note Absentees: Sara Andrews
  - C. Approve the January 12, 2016 minutes: Upon a motion by Erik Amundsen and second by Lynda Letteney, the committee voted to approve the minutes of the January 12, 2016 meeting. Vote: 4 – 0 – 2
  
- II. **Sign Warrants**
  - A. The warrants were signed without questions.
  
- III. **Financial Report**
  - A. Items discussed while reviewing the financials included MaineCare receipts, food service expenditures and receivables, “breakfast for everyone”, and ConnectME grant.
  
- IV. **Other**
  - A. Lawn Mowing bids
    - i. Karla reviewed the bids with the committee and recommendation of Lawn’s & More for Friendship, Miller and Prescott and J & K Property Management for the Medomak campus and Warren.  
  
Motion to recommend to the full board: Lynda Letteney                      Second:  
Chery Cichowski      Vote: 6 – 0 – 0
  
- V. The committee adjourned at 5:50 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board’s agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.