



REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Susan A. Pratt, Superintendent
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager
Karen Etheridge, Director of Student Services

FACILITIES/TRANSPORTATION COMMITTEE MEETING
Monday, May 13, 2013
4:00 p.m.
Medomak Middle School

Committee Members: Ann Donaldson, Mary Genthner (arrived late), Wayne Luce, Maggie Massengale, Sandra O'Farrell

Ex-Officio member: Danny Jackson (arrived late)

Others: George Bridges, Karla Miller

MINUTES

- I. Call to Order** – The meeting was called to order at 4:00 p.m.
- 1) Declaration of Quorum – Declaration of quorum 5 – 0
 - 2) Note absentees – No absences
 - 3) Approve minutes of the April 8, 2013 meeting – Upon a motion by Sandra O'Farrell and second by Wayne Luce, it was moved to approve the minutes of the April 8, 2013 meeting as presented. Vote 4 – 0
- II. Report on Operations Work**
- 1) Maintenance Summer Projects for the summer – Mr. Bridges reviewed a list of summer projects:
 - a. Miller School
 - i. Reapply heat tape on the roof by kitchen area
 - ii. Fix the water regulator in the kitchen area
 - b. Prescott Elementary School
 - i. Front sidewalk needs to be addressed where salt has eroded the concrete in areas
 - ii. Reapply heat tape on roof by kitchen area
 - c. Union Elementary School
 - i. Switch out the gym lights from knife switches to regular switches
 - d. Warren Community School
 - i. Back splashes in the classroom need to be addressed
 - ii. Downstairs quiet room, replace walls with white board
 - e. Medomak Valley High School
 - i. CR 57 (Neil's corner) floor at door needs to be replaced
 - ii. Bleacher boards need to be replaced in the gym
 - iii. JV Boys' locker room has ceiling tiles that need to be replaced
 - iv. Need to service the unit vents and exhaust motors
 - v. Switch out the gym lights from knife switches to regular switches

- vi. Replace the stairs to the portables
- vii. Check and replace the joist hangers on portable ramps

III. Discussion

- 1) Energy RFQ Update – Mr. Bridges informed the committee that work has already started; data loggers and temperature monitors are out, work is being done on counting lights and monitoring the light needed in work areas, the building envelope work has been completed, areas for improvement have already been identified.
- 2) Facilities Use Policy – Upon a motion by Sandra O’Farrell and second by Wayne Luce, the committee has approved the Facilities Use Policy and is recommending the policy be reviewed by the Policy Committee. Vote: 5 – 0
- 3) Request for Facility Use – Upon a motion by Wayne Luce and second by Ann Donaldson, the committee has approved the Facilities Use Policy and is recommending the policy be reviewed by the Policy Committee. Vote: 5 – 0
- 4) Update on Property for Bus Garage – Mr. Bridges has looked at the property known as New England Motorworks, a 4 acre lot with 2 buildings and a fenced area that was built as an auto repair workshop, that was foreclosed on by Camden National Bank and that has been winterized. Mr. Bridges will check with Camden National Bank for a status update.
- 5) Other –
 - a. Ball field at Warren – Who owns the fields? Maggie Massengale heard that it was school property leased to the Town of Warren for \$1/year. People walk their dogs on the field. If the district owns the field, we need to purchase more “No Dogs” signs and post them around the field. Mr. Bridges will follow up on the ownership issue by looking at the Tax Maps.
 - b. Drainage ditch at Union Elementary School – Mr. Bridges informed the committee that an engineer from Gartley and Dorsky came out to look at the temporary fix and stated that it was doing well. They will do a letter for us, instead of an engineering plan, to improve the temporary fix to a permanent fix. With the berm out front for the drainage ditch, should it be used as a ball field? The permanent fix for the drainage issue will maintain the berm that is in place, or may increase it. The committee will bring the issue to the full board.
 - c. There has been a complaint about not enough trash cans at the ball fields. As Mr. Bridges had no knowledge of the complaints, he will talk with Matt Lash to find out where trash cans are needed.

IV. Future Agenda Items

V. Next Meeting TBD

- 1) June 13th at Medomak Valley High School

VI. Adjournment – The meeting adjourned at 4:50 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board’s agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.