

REGIONAL SCHOOL UNIT 40

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Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Finance Committee Meeting Thursday, September 1, 2016 Medomak Middle School

MINUTES

Committee Members: Erik Amundsen, Sara Andrews, Cheryl Cichowski, Lynda Letteney, Sandra O'Farrell, Errol Silvestri, Dennis Wooster

Ex-Officio Member: Danny Jackson

Administration: Karla Miller, Steve Nolan

- I. Call to Order** – The meeting was called to order at 5:30 p.m. by Chair Dennis Wooster
 - A. Declaration of Quorum: 7 of 8
 - B. Note Absentees: Erik Amundsen
 - C. Approve the August 4, 2016 revised minutes:
Motion: Errol Silvestri Second: Cheryl Cichowski
Vote: 4 – 0 – 3 (Sara Andrews, Lynda Letteney, Sandra O'Farrell)

- II. Sign Warrants**

- III. Financials**
 - A. Discussion was held on tuition students, the difference in warrants, budget transfers, extended school year, out-of-district transportation, security and capital renewal and renovation. Adult Education discussion was held on contract days, end-of-year balances and sharing services with AOS 93.
 - B. Karla will bring back a comparison of our Adult Education administration line compared to other districts.
 - C. Karla informed the committee about the Food Service facebook page. Discussion was held on the nutrition guidelines and if a link to more information could be placed on the district website and facebook page.

- IV. Other**
 - A. Meeting date and time – the committee will begin meeting the second Thursday of the month at 6:00 p.m. following the Facilities/Transportation Committee, where the Facilities/Transportation Committee is meeting, beginning October 13th.
 - B. Draft Audit – Karla informed the committee that she received a draft of the audit; it will require some revisions.
 - C. Budget Transfer – After audit adjustments Karla is asking for an additional budget transfer For FY 16 from Article 8 Transportation to Article 9 Facilities & Maintenance in the amount of \$6,260.
Motion to recommend to the full board: Errol Silvestri Second: Lynda Letteney
Vote: 7 – 0

- D. Bus Lease/Purchase – Karla has asked several banks for lease/purchases proposals; is it possible to have a brief meeting directly before the next board meeting to review the proposals? Consensus to hold a brief meeting on lease/purchase proposals at 6:30 p.m.
- E. There will be a meeting at 6:15 p.m. for members of the Finance Committee to learn about the warrants, warrant articles, etc. before the Finance Committee Meeting.
- V. The committee adjourned at 6:36 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.