

**REGIONAL SCHOOL UNIT NO. 40**  
**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Union \* Waldoboro \* Warren \* Washington  
1070 Heald Highway \* PO Box 701 \* Union, Maine 04862  
(207) 785-2277 Fax (207) 785-3119

Steve Nolan, Superintendent  
Kim Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Etheridge, Director of Special Services

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**FACILITIES/TRANSPORTATION COMMITTEE MEETING**  
**Thursday, October 2, 2014**  
**5:30 p.m.**  
**Medomak Middle School**

**Committee Members:** Ann Donaldson, Maggie Massengale, Sandra O'Farrell

**Ex-Officio member:** Danny Jackson

**Student Representative:** Aaron Smeltzer

**Others:** George Bridges, Karla Miller, Steve Nolan

**MINUTES**

**I. Call to Order** – The meeting was called to order at 5:34 p.m.

A. Declaration of Quorum 3 – 0

B. Note absentees –

C. Approve minutes of September 11, 2014 – Upon a motion by Ann Donaldson and second by Sandra O'Farrell, it was moved to approve the minutes of the September 11, 2014 meeting as presented. Vote: 3 – 0

**II. Tour of Facilities** – N/A

**III. Discussion**

**IV. Future Agenda Items**

A. Safety and security of the schools

**V. Other Business**

A. The committee discussed whether or not to continue touring the facilities as the focus was to be on the high school this year.

B. Steps we need to follow for the high school:

1. Exploratory meeting with MDOE to learn how to address the needs at the high school without bringing the entire building up to code
2. What do we need to do for accreditation? What is the particular concern; the poor conditions of the portables or the lack of safety around the portables not being attached to the building?
3. Do we try to address the glass corridor along with the project?
4. Conversation with Harold about the amount of space that will be required; should teachers have their own classroom or be required to share?
5. Go through the planning process this year and construction next summer?

- C. Process in place for visiting schools this year
  - 1. George Bridges to visit with each principal and get a list of each schools needs in advance and continue to visit each school without touring unless needed
- D. The next meeting will be held at Medomak Valley High School on October 9<sup>th</sup> at 4:00 p.m.

**VI. Adjournment** – The meeting adjourned at 6:16 p.m.

### **Meeting Schedule**

October 9<sup>th</sup> – MVHS @ 4:00 p.m.

October 30<sup>th</sup> – UES @ 4:00 p.m.

November 13<sup>th</sup> – PMS @ 4:00 p.m.

December 11<sup>th</sup> – Bus Garage @ 3:30 p.m. and Miller School at 4:00 p.m.

December 18<sup>th</sup> – WCS @ 4:00 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.