

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Facilities/Transportation Committee Thursday, October 8, 2015 Miller School

Committee Members: Tod Brown, Sandra O'Farrell

Ex-Officio Member: Danny Jackson

Others: George Bridges, Karla Miller, Steve Nolan, Julia Levensaler

MINUTES

- I. Call to Order** – The meeting was called to order at 4:30 p.m. by Sandra O'Farrell
 - A. Declaration of Quorum 2 – 0
 - B. Note absences: George Bridges
 - C. Approve minutes of September 24, 2015 – Upon a motion by Tod Brown and second by Sandra O'Farrell, it was moved to approve the minutes of the September 24, 2015 meeting as presented. Vote: 2 – 0

- II. Tour of Miller School**
 - A. Julia led the group on a tour of the building.

- III. Discussion**
 - A. Maintenance and repairs list –
 1. Outside
 - a. Front entrance: The “I” in Miller School needs to be straightened, security camera needs to be repositioned, front entrance needs painting, trim the trees in the front of the school
 - b. The tree at the entrance of the school needs to be trimmed at the bottom so that you can see the school sign
 - c. Remove the posts at the end of the driveway
 - d. Trees need to be trimmed along the driveway
 - e. Room numbers on exterior windows are needed for emergency personnel
 - f. Parking lot: pave the entire parking lot, more parking, paint lines, lights are out in parking lot
 - g. Replace the flag pole
 - h. Fix the siding over the library window
 - i. The gutters by the gym need to be correctly installed or removed
 - j. There are little trees growing by the roof in several areas that need to be removed

- k. Remove the weather station and all parts and wires
 - l. Replace the boards that are supposed to cover the pipes by Exit H/G
 - m. Area at Exit H/G needs major work – clean, needs to be fixed so that when it rains it will not leak into the school, walls need to be washed
 - n. Walls b Exits K/J need to be cleaned
 - o. Roof tiles need to be repaired by Exit J
 - p. Repair gutter at Exit B
 - q. Door stop at Exit B
 - r. “No Parking” signs need to be replaced in several areas around the school
 - s. Painting
 - a. Exit F
 - b. Trim at Exit H
 - c. Trim on back of building
 - t. Need a fence with a gate to separate school playground from mobile home park
 - u. Fix fence at Exit C
 - v. Fix wire over vents above Exit H
 - w. Wires removed by Principal’s Office
 - x. Backstop and benches on field need repair
 - y. Playground
 - i. Take out dome
 - ii. Straighten out pole with hoop
 - iii. Replace hoop nets
 - iv. Sweep hot top
 - v. Blow chips back into the playground area
 - vi. Need to improve handicap access to playground/track
 - vii. Fix or remove teeter-totter
 - viii. Need playground equipment for 4 & 5 year olds
 - z. Take the posts out
 - aa. Take the rocks out in the back of the school
2. Inside the school
- a. Fire rated doors by gym for Fire Marshall Inspection
 - b. Remove the eyewash station (does MVHS need it?)
 - c. Many lightbulbs need to be replaced
 - d. Heater covers in classrooms and bathrooms need to be repaired
 - e. Need window cranks in many classrooms
 - f. Need shades and door covers in many rooms
 - g. Need carpet removed in rooms 1, 3, 13, 14
 - h. Need “kickboard” replaced by printer/primary bathroom/ Rm 13
 - i. Hallway corners need repair by guidance office and at the head of stairs
 - j. Heating system leaks in classroom
 - k. Ventilation (nurses office and others?)
 - l. Painting in hallways and classrooms
 - m. Primary boys’ bathroom needs walls repaired (plaster and paint)
 - n. Elevator repair (breaks often)
 - o. Floor in Room 24 needs to be replaced
 - p. Wall by Exit C needs repair (plaster and paint)

- q. Changing room needs major work (walls, ceiling tiles, lights, etc)
- r. Floor tile in Room 27 needs to be repaired/replaced
- s. Room 27 needs light bulbs
- t. Sink in room 29 is coming off the wall, shades replaced or installed, heater vents coming up, ceiling tile replaced
- u. Need more electrical outlets throughout the school; room 34 has one outlet that works; the others throw the breaker when used
- v. Repair the ceiling in hallway by sunspace
- w. Many ceiling tiles throughout the school need to be replaced (stained)

IV. Other Business

- A. Siemens performance contract was discussed; who authorized the contract to be revised and why was the board not informed
- B. Chapter 64 : Maine Schools Facilities Program and School Revolving Renovation Fund was distributed to the committee for review to be discussed at the next committee meeting after all school visits are complete and to use for a template for a 10-year plan

V. Adjournment – The meeting adjourned at 7:00 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.