

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
1070 Heald Highway, PO Box 701, Union, Maine 04862
207.785.2277

Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Finance Committee Meeting Tuesday, October 13, 2015 Central Office

MINUTES

Committee Members: Erik Amundsen, Sara Andrews, Cheryl Cichowski, Lynda Letteney, Errol Silvestri, Tara Wellman, Dennis Wooster

Ex-Officio Member: Danny Jackson

Administration: Karla Miller, Steve Nolan

- I. **Call to Order** – The meeting was called to order at 5:00 p.m.
 - A. Declaration of Quorum: 7 – 0
 - B. Note Absentees: None
 - C. Approve the September 8, 2015 minutes: Upon a motion by Lynda Letteney and second by Sara Andrews, the committee voted to approve the minutes of the September 8, 2015 meeting with corrections. Vote: 4 – 0 – 3 (Erik Amundsen, Cheryl Cichowski, Errol Silvestri)

- II. **Sign Warrants**
 - A. The warrants were signed with a few questions on what different payments were for.

- III. **Financial Report**
 - A. The committee reviewed the financials with questions on summer school, checks and balances, encumbrances, physical therapy is overspent again this year, Adult Ed advisory committee and Food Service.

- IV. **Exchange of Staff**
 - A. The committee reviewed the exchange of staff information

- V. **Funding needs for this year**
 - A. Upon a motion by Lynda Letteney and seconded by Erik Amundsen, the committee voted to recommend the full board approve the snow plowing/sanding bids (Ryan Benner for the Medomak campus, Friendship Village School, Miller School and Warren Community School in the amount of \$31,800 and Jake Boynton for Prescott Memorial School and Union Elementary School for \$9,000) and to allocate up to \$50,000 for funding needs this year that include \$15,000 for Special Ed Ed Techs for MaineCare billing, \$12,000 for unfunded stipends, \$2,400 for increase in plow bids, \$10,000 increase in liability insurance, \$5,000 for the Athletic Trainer and \$5,000 for Food Corp. Vote: 7 – 0 – 0

VI. Other

- A. Enrollment information, although not formal at this point, was distributed to the committee
- B. Diesel Fuel – Karla reported out that we budgeted \$2.73 per gallon and at this point we are paying \$2.26 per gallon.
- C. Heating Fuel – Karla reported out that we signed a contract last December for heating fuel and the price was guaranteed. There will not be any savings in cost per gallon.

VII. The committee adjourned at 6:15 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.