

REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington
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Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

Facilities/Transportation Committee Thursday, October 22, 2015 Prescott Memorial School

Committee Members: Tod Brown, Sandra O'Farrell

Ex-Officio Member: Danny Jackson

Others: George Bridges, Karla Miller, Steve Nolan, Nancy Stover

MINUTES

I. Call to Order – The meeting was called to order at 4:28 p.m. by Sandra O'Farrell

A. Declaration of Quorum 2 – 0

B. Note absences: Steve Nolan

C. Approve minutes of October 8, 2015 – Upon a motion by Tod Brown and second by Sandra O'Farrell, it was moved to approve the minutes of the October 8, 2015 meeting as presented. Vote: 2 – 0

II. Tour of Prescott Memorial School

A. Nancy and Patty Thibodeau led the group on a tour of the building.

III. Discussion

A. Maintenance and repairs list –

1. Outside

- a. Taper northern sidewalk to driveway for snow blowing
- b. Kitchen sidewalk needs to be replaced and tapered so that ice melting does not go inside the kitchen door
- c. Drainage at the outside kitchen wall needs to be redone as when ice and snow build up starts to melt, it saturates the inside walls
- d. Curbing at backside gym entrance needs to be tapered for snow blowing
- e. Remove all fencing on north side of school for snow plowing
- f. Gym needs siding and trim replaced, stained, painted
- g. Basketball pole needs to be straightened
- h. Paint lines for parking areas
- i. Rust on outside doors leading to the gym on the upper level
- j. Sand barrel needs to be repaired and possibly get one more on the other side of the building
- k. Dome on the playground removed and any other equipment

- l. Branches on south side oak tree needs trimming back up high to stop it from brushing against building/roof
 - m. Vent in the front of the school needs repair
 - n. Hot top by garbage bin is crumbling and needs repair
 - o. Concrete by grade 1 doors needs repair
 - p. Sand box cover needs repair
 - q. Siding above library windows has a space between two sections
 - r. Drain is clogged by lower level gym doors
 - s. Library outside door needs to be repaired/replaced
2. Inside
- a. Office security monitor activated
 - b. Intercom system upgraded or replaced
 - c. Strobe lights placed in bathrooms for hearing impaired
 - d. Extra horns needed at stage and upstairs hallway areas for when doors are closed
 - e. Many windows do not work
 - f. Stage curtains needs repair
 - g. Need new fabric on inside of stage doors
 - h. Some thermostats are not regulating properly
 - i. Air exchange in gym repaired/replaced
 - j. Electrical outlets needed grades 2, 3, 4, 5, 6
 - k. Outlet at fountain needs to be repaired/replaced
 - l. Admin Asst. office needs outlet repaired/replaced
 - m. Kindergarten and grade 1 rooms need more heat
 - n. Many windows need cranks, screens and shades
 - o. Carpet/tile replacement in library, literacy, teachers' room, speech and upstairs lobby
 - p. Sills in library, kindergarten room, and first grade room leaks
 - q. Various areas in school have leaking pipe joints when heat is shut off (teachers' room need a container to catch the leak)
 - r. Valves need replacing in resource room and first grade room
 - s. Painting of hallways and classrooms
 - t. Have all outside doors keyed
 - u. Tile treads for back stairway
 - v. Have rooms numbered properly
 - w. Laminate countertops in many rooms have lifted and need repair

IV. Future Agenda Items

- A. The next meeting will be at Medomak Middle School

V. Other Business

- A. Results from the MSMA safety walkthrough were distributed to the committee and Karla informed them that work that needed to be completed would be added to the Repairs and Maintenance list.
- B. Karla read an email from Pete Orne, RSU 13 Business Manager, regarding E-Rate Category 2 projects and joining together for a project for purchase and installation of fiber in the district school buildings for VOIP and full security systems throughout the district. A consortium of districts gets preferential treatment when the awards are determined.

- C. Siemens Project – the board authorized for a contract for repairs and renovations, but nothing specific.
- D. George updated the committee on the Siemens work that would happen at Prescott for air exchange. Sandie asked if we were going to do a Phase II with Siemens, could the Union Elementary lighting retrofit be added to the project. Karla will check with Tom and update the committee next week.
- E. Maritime Energy – George will call Jeff Marcotte of Maritime Energy to discuss if the steps RSU 40 has taken to prevent an accident from happening again is sufficient or if more should be done and what.
- F. MVHS Portable update – one portable is leaving on October 23 and the last one should be leaving shortly thereafter.

VI. Adjournment – The meeting adjourned at 6:12 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.