



REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Michael Cormier, Interim Superintendent
Kimberly Schroeter, Director of Instruction

Karla R. Miller, Business Manager
Karen Etheridge, Director of Student Services

FACILITIES/TRANSPORTATION COMMITTEE MEETING
Monday, July 8, 2013
4:00 p.m.
Medomak Middle School

Committee Members: Ann Donaldson, Wayne Luce, Maggie Massengale, Sandra O'Farrell
Ex-Officio member: Danny Jackson
Others: Mike Cormier, Karla Miller

MINUTES

- I. Call to Order** – The meeting was called to order at 4:00 p.m.
- 1) Declaration of Quorum 4 – 0
 - 2) Note absentees – N/A
 - 3) Approve minutes of the June 13, 2013 – Upon a motion by Sandra O'Farrell and second by Wayne Luce, it was moved to approve the minutes of the June 13, 2013 meeting as presented. Vote 2 – 0 – 2 (Ann Donaldson and Wayne Luce)
- II. Discussion**
- 1) Miller School Basketball Court Update – Mrs. Miller updated the committee on the basketball court informing them she and George Bridges had measured the area at Miller School and there would not be enough space for the basketball court and a bus driveway. The bus driveway will need to be 40 feet with approximately 20 feet setback on each side of the driveway. The Committee discussed the need to maintain student safety and the report from MSMA on the parking/bus issue that needs to be addressed.

The Committee asked that Rob Nadeau of Drummond Woodsum draft a letter to Mr. Cohen noting that safety of students must come first and that the Committee would be open to an alternate proposal.
 - 2) Update on Property Acquisition – Mrs. Miller updated the members of the committee on the property acquisition. Upon a motion by Ann Donaldson and second by Sandra O'Farrell, the Committee voted to go back to the full board with an update at their next regular meeting and ask for the funding to acquire the property. Vote 4 – 0

- 3) Other – The Committee discussed that the group should hit each building for needs before budget season begins. Mrs. Miller will send out a draft calendar to the members. The Committee would like to see the principal and head custodian at the meeting that occurs at their building. Mrs. Miller will also send out an excel format of work that needs to be done on each building.

The Committee questioned when the repaving of the back of MVHS would occur and if Mr. Bridges was aware that the gravel by the old school actually belonged to the district.

Mrs. Miller informed the Committee that the ACE program would like to have vinyl siding installed on the building in front of Miller School and possible replace some fascia boards. This will need to be approved by the full board.

III. Future Agenda Items

- 1) Siemens Report on Energy
- 2) Miller School Parking
- 3) MVHS Paving
- 4) Excel Format for Repairs & Maintenance
- 5) WCS Banking

IV. Miller School – August 8, 2013 at 4:00 p.m.

V. Adjournment – The meeting adjourned at 4:50 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.