



REGIONAL SCHOOL UNIT NO. 40  
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Hwy. \* Union \* Maine \* 04862

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Susan A. Pratt, Superintendent  
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Etheridge, Director of Student Services

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**PERSONNEL COMMITTEE MEETING**

**Wednesday, January 9, 2013**

**6:00 p.m.**

**Medomak Middle School**

**MINUTES**

**I. Call to Order by Dennis Wooster at 6:00 PM**

1. Pledge of Allegiance
2. Declaration of Quorum: 4/5
3. Note Absences: Darrell Goldrup
4. Adjustments to the Agenda: Retirement Incentive Discussion

**II. CONSENT AGENDA-approve minutes of November 1, 2012**

Motion to approve: Errol Silvestri                      Seconded: Mary Genthner  
Vote: 4/4 Unanimous

**III. ACTION ITEMS**

1. Destination Imagination Team review: Mrs. Pratt reviewed a request to allow a volunteer do a DI team person for MVHS and pay the registration.
2. Job Descriptions – Beginning work- the committee started the review process by reviewing the current list of positions. The next meeting we will have group of job descriptions to review and continue until all are updated.
3. Retirement Incentive: Motion to approve moving forward with a retirement incentive proposal and take it to the Board: Tod Brown                      Seconded: Mary Genthner  
Vote: 3/1 (Dennis Wooster)

**IV. ADJOURNMENT: 6:35 PM**

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.