



REGIONAL SCHOOL UNIT NO. 40
MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40

Friendship * Waldoboro * Warren * Washington * Union
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Steve Nolan, Superintendent
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager
Karen Etheridge, Director of Special Services

PERSONNEL COMMITTEE MEETING MINUTES

Wednesday, September 17, 2014

5:30 p.m.

Medomak Middle School

Present: Tod Brown, Lynda Letteney, William Moody, Errol Silvestri, Brooke Simmons, Dennis Wooster

I. Call to Order: Superintendent

1. Pledge of Allegiance
2. Declaration of Quorum 6/7
3. Note Absences: Bob Jones
4. Adjustments to the Agenda: None
5. Election of Chair, Vice-Chair:

Motion to nominate Dennis Wooster as Chair: Errol Silvestri

Seconded: _____ Vote: 5/0/1 (Dennis Wooster)

III. ACTION ITEMS

Supt. Nolan reviewed enrollments in classes and recommended an education technician for Union and Prescott. After lengthy discussion _____ moved to hire two education technicians for a minimum of four hours a day and a maximum of five and a half hours a day. These are for grade K. They will be for one year. The principal and superintendent will discuss as the committee recommended allowing flexibility.

The committee was also informed of the need of an educational technician at Miller school. This is necessitated by a special needs student and the plan calling for one.

The committee was informed on the resignation of Bob England. Kate Race had arrived at the meeting and the process for hiring was discussed. Discussion about the ad whether to be a one year position or a regular position was discussed.

Motion by Lynda seconded by Brooke—to advertise the position as a regular position in favor: Lynda, Brooke, Tod, Bill Opposed: Errol, Dennis The ad is expected to be posted on serving schools before the end of the week. Two weeks will be allowed for a closing date and the committee established October 8 at 5:30 as its next meeting date to review applications and select questions for interviews. October 15 is targeted as interview date. Both dates are tentative and could change.

IV. ADJOURNMENT

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time period of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.