

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
1070 Heald Highway, PO Box 701, Union, Maine 04862  
207.785.2277

Steve Nolan, Superintendent  
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager  
Karen Brackett, Director of Special Services

---

## Personnel/Negotiations Committee Meeting Central Office Thursday, May 26, 2022 5:00 p.m.

Join by Computer: Audio and Visual                      or                      Join by phone: Audio Only  
[meet.google.com/knk-xahi-etf](https://meet.google.com/knk-xahi-etf)                      (US)+1 414-797-1184 PIN: 976 351 254#

**Committee Members:** Randy Kassa, Brooke Simmons, Julie Swindler, Emily Trask-Eaton, Jeanette Wheeler, Melvin Williams

**Ex-Officio Members:** Danny Jackson/Board Chair, Steve Nolan/Superintendent

### Agenda

#### I. Call to Order

- A. Declaration of Quorum
- B. Note Absences
- C. Approve minutes – April 28, 2022
- D. Adjustments/Additions to the Agenda

#### II. Action Items

- A. Approve Job Descriptions
  1. [Elementary Principal](#) (current)
  2. [High School Principal](#) (current)
  3. [Principal](#) (new)

#### III. Other Items

- A. [Review Comprehensive Education Plan](#)
- B. [#TeachMaine Plan](#)

#### IV. Adjourn

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
1070 Heald Highway, PO Box 701, Union, Maine 04862  
207.785.2277

Steve Nolan, Superintendent  
Christina Wotton, Assistant Superintendent

Karen Pike, Business Manager  
Karen Brackett, Director of Special Services

## Personnel/Negotiations Committee Meeting Central Office Thursday, April 28, 2022 5:00 p.m.

Join by Computer: Audio and Visual  
[meet.google.com/xmo-bwse-kjc](https://meet.google.com/xmo-bwse-kjc)

or

Join by phone: Audio Only  
(US)+1 323-920-8828 PIN: 584 989 972#

**Committee Members:** Randy Kassa, Brooke Simmons, Julie Swindler, Emily Trask-Eaton, Jeanette Wheeler, Melvin Williams

**Ex-Officio Members:** Danny Jackson/Board Chair, Steve Nolan/Superintendent

### Minutes

#### I. Call to Order: 5:00 p.m.

A. Declaration of Quorum

B. Note Absences: Randy Kassa, Brooke Simmons

C. Approve minutes – September 23, 2021

Motion: Melvin Williams

Second: Julie Swindler

Vote: 3 – 0 – 2

(Jeannette Wheeler, Danny Jackson)

D. Adjustments/Additions to the Agenda

#### II. Action Items

A. Approve Job Descriptions

1. Director of Technology (current)

2. Director of Technology (new)

Motion to replace current job description with new: Danny Jackson

Second: Julie Swindler

Vote: 5 – 0 – 0

3. School Counselor (new)

Motion to send job description to Board for approval: Danny Jackson

Second: Julie Swindler

Vote: 5 – 0 – 0

#### III. Other Items

A. Review Comprehensive Education Plan – Goal 2

#### IV. Adjourn: 5:45 p.m.

All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.