

# **POLICY COMMITTEE MINUTES**

*The mission of the RSU 40/MSAD 40 Policy Committee is to create, maintain, review and update policies that nurture a quality educational environment and conform to Federal and State Law.*

## **Medomak Middle School Tuesday, November 18, 2014**

**COMMITTEE MEMBERS:** Ann Donaldson, Maggie Massengale, Sandra O’Farell, Guy Bourrie

**EX-OFFICIO MEMBERS:** Danny Jackson/Board Chair (with vote and quorum count), Steve Nolan/Superintendent (without vote or quorum count)

**STUDENT REPRESENTATIVE:** Aaron Smeltzer (without vote or quorum count)

### **AGENDA TOPICS:**

#### **I. OPENING**

**A.** Called To Order @ 5PM

**B.** Declaration of Quorum—All voting members and Superintendent present

#### **II. Consent Agenda**

- 1) Adjustments to Agenda—None
- 2) Approve Minutes of October 21, 2014—moved by Ann, seconded by Sandy, vote unanimous

#### **III. Action Items:**

- 1) Emergency (to be adopted at first reading) revision policy DB Annual Budget  
Ann moved to send to board for first and second reading, seconded by Sandy, vote unanimous
- 2) required policy new JRA-E Annual Notice of Student Education Records and Information Rights.docx  
Ann moved to send to board for first reading, seconded by Maggie, vote unanimous
- 3) required policy new JRA-R Student Education Records And Information.docx  
Ann moved to send to board for first reading, seconded by Sandy, vote unanimous
- 4) required policy new DJH.doc  
Maggie moved to send to board for first reading, seconded by Sandy, vote unanimous
- 5) required policy new GBO.doc  
Steve advised this should be sent for “Advise and Consent”  
Sandy moved to table until December meeting and have Steve forward for advise and consent, seconded by Ann, vote unanimous
- 6) required policy new IHBGA.doc  
Ann moved to send to board for first reading, seconded by Maggie, vote unanimous
- 7) revision EFE-Competitive\_Food\_Sales.docx  
Sandy moved to send policy as amended to board for first reading, seconded by Maggie, vote unanimous

#### **IV. Work Session:**

- 1) IJOA Field Trip Policy—call up from the table for discussion and possible action  
After a lengthy deliberation, item carried forward to next meeting
- 2) Review and possible action on KHB Advertising Policy

Due to the late hour this item was carried forward to next meeting

Discussion of future procedures—Ann volunteered to design a “Plan” for the operation of the Policy Committee addressing Steve’s request that we have a “Plan” for reviewing policies, that we “Meet and Consult” in a timely/appropriate fashion, and that we ensure that all required policies are up to date and included in our manual.

**V. OTHER ITEMS**

No action taken

- 1) tabled BDF-Board\_Advisory\_Committees.docx (waiting for input from curriculum committee)
- 2) tabled delete BDF old-Board\_Advisory\_Committees.docx
- 3) tabled IIHB\_-\_Class\_Size.doc (make available old IIHB to the committee)
- 8) possible deletion as not necessary IKB Homework
- 9) possible revision of KDB Public's Right to Know-Freedom of Access.docx
- 10) possible revision of KCD-Public\_Gifts.docx

**VI. ADJOURNMENT @ 6:37PM**