

# REGIONAL SCHOOL UNIT 40

Friendship • Union • Waldoboro • Warren • Washington  
1070 Heald Highway, PO Box 701, Union, Maine 04862  
207.785.2277

Steve Nolan, Superintendent  
Kimberly Schroeter, Director of Instruction

Karla Miller, Business Manager  
Karen Etheridge, Director of Special Services

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## Facilities/Transportation Committee Thursday, September 24, 2015 Warren Community School

**Committee Members:** Tod Brown, Sandra O'Farrell

**Ex-Officio Member:** Danny Jackson

**Others:** George Bridges, Karla Miller, Steve Nolan, Deb Howard, Julie Swindler

### MINUTES

- I. Call to Order** – The meeting was called to order at 4:30 p.m. by Sandra O'Farrell
  - A. Declaration of Quorum 2 – 0
  - B. Note absences:
  - C. Approve minutes of September 10, 2015 – Upon a motion by Tod Brown and second by Sandra O'Farrell, it was moved to approve the minutes of the September 10, 2015 meeting as presented. Vote: 2 – 0
  
- II. Tour of Warren Community School**
  - A. Deb Howard led the group on a tour of the building.
  
- III. Discussion**
  - A. Maintenance and repairs list –
    1. Outside Warren Community School
      - a. Parking is inadequate on both upper and lower lots. Painted lines would help, as people are not efficient in their use of space.
      - b. Traffic pattern for parent drop-off and pick-up are of concern as students need to walk through the bus lane to get to the school from the parking lot
      - c. Outside fascia boards and soffits need to be repaired/replaced
      - d. Bricks are crumbling and some are loose/disconnected or missing
      - e. Windows – some seals are dislodged (library) cranks missing, windows stuck, screens missing or torn
      - f. Hornets' nest at the peak of front entrance and minor nests around the building
      - g. Playground – a swing is missing, the curb is crumbling and chips are leaking out of the area
      - h. Bridge – exposed nails in railing; popped boards
      - i. Heating tape is hanging from roof near Door 8
      - j. Electricity – uncovered outlets on playground wall

- k. Room numbers on exterior windows are needed for emergency personnel
- l. Security camera needs to be repositioned
- m. The front side of the gym (outside) needs to be painted or brick installed
- n. Weeds need to be taken care of
- o. A/C unit should be repaired/replaced/removed

## 2. Inside Warren Community School

- a. Major spackling and painting needed for walls
- b. Floor tiles throughout the building are cracking and chipping
- c. Ceiling tiles are broken/stained throughout the school
- d. Wall tiles (hands) are losing grout and need to be repaired with protection
- e. Plastic corner protection has been removed in several places
- f. Intercom/telephone system needs replacement; clocks do not sync; phone buttons do not always work
- g. Central staircase treads need replacement
- h. Room numbers on interior walls are falling apart, cracking
- i. Stage curtain is duct-taped together
- j. Hot water is problematic; cannot get it in the health room/lavatories in a timely manner
- k. Air handlers and fans in gym need cleaning and oiling (fans)
- l. Cafeteria badly needs painting/repair to duct-taped splashboards
- m. There is a hole in the lower-level floor about 2/3 way down the hall past the library
- n. Room 108 has a rusted door frame and disintegrating wallboard
- o. "Door Four" should be "4"

## IV. Other Business

- A. Meeting schedule –  
October 8<sup>th</sup> Miller School

## V. Adjournment – The meeting adjourned at 5:46 p.m.

**All meetings of the Board, except executive sessions, will be open to the public. All actions of the Board will be taken openly and the deliberations leading to Board action will likewise be conducted openly. The public and district employees are encouraged to attend Board meetings. A time of up to thirty minutes in duration for comments by visitors at Board meetings will be scheduled at the beginning of the Board's agenda. Board committee meetings are open to the public. Public input is welcomed but the Board Chair may need to limit discussion.**