

**System Administration**  
**Proposed Salaries and Benefits**  
 FY 2021-22

<b>Employee</b>	<b>Position</b>	<b>Cost Center</b>	<b>School FTE</b>	<b>Hours per week</b>	<b>Ed Techs under 35 hours</b>	<b>Hours Per Day</b>	<b>Budgeted Days Per Year</b>	<b>Total Salary and Benefits</b>
<b>District-Wide</b>								
<b>Superintendent's Office</b>								
Stephen E. Nolan	Superintendent	Superintendent's Office	District-Wide	1			260	\$151,105
Christina M. Wotton	Assistant Superintendent	Superintendent's Office	District-Wide	1			260	\$140,273
Karen M. Overlock	Admin Assistant	Superintendent's Office	District-Wide		40	8	260	\$70,758
Megan Linscott	Admin Assistant	Superintendent's Office	District-Wide		20	4	260	\$25,899
<b>Total Superintendent's office</b>								<b>\$388,036</b>
<b>Business Office</b>								
Karen Pike	Business Manager	Business Office	District-Wide	1			260	\$124,431
Hollie J. Linscott	Payroll and Benefits	Business Office	District-Wide		40	8	260	\$73,776
Michelle J. Werner	Accounts Payable Clerk	Business Office	District-Wide		40	8	260	\$68,908
Megan Linscott	Admin Assistant	Business Office	District-Wide		20	4	260	\$25,899
<b>Total Business Office</b>								<b>\$293,014</b>
<b>Total District-Wide</b>								<b>\$681,050</b>

**System Administration**  
**Proposed Budget summary**  
**FY 2021-22**

Account Number / Description	Revised Budget 7/1/2020 - 6/30/2021	Proposed Budget 7/1/2021 - 6/30/2022	Proposed Budget Dollar Increase	Proposed Budget Percentage Increase
<b>900 District-Wide</b>				
<b>2310 School Board</b>				
1000-0000-2310-51500-900 Stipends	\$3,840	\$3,840	\$0	0.00%
1000-0000-2310-52000-900 Stipend Benefits	\$300	\$300	\$0	0.00%
1000-0000-2310-53300-900 Training and Development	\$2,000	\$1,612	-\$388	(24.07%)
1000-0000-2310-53400-900 Contracted Services	\$79,926	\$75,000	-\$4,926	(6.57%)
1000-0000-2310-55200-900 Liability Insurance	\$18,652	\$20,171	\$1,519	7.53%
1000-0000-2310-55500-900 Printing and Binding	\$4,740	\$4,740	\$0	0.00%
1000-0000-2310-55800-900 Travel Reimbursement	\$500	\$500	\$0	0.00%
1000-0000-2310-56000-900 General Supplies	\$2,000	\$2,000	\$0	0.00%
1000-0000-2310-58100-900 Dues and Fees - Memberships	\$5,120	\$5,150	\$30	0.58%
<b>TOTAL 2310 School Board</b>	<b>\$117,078</b>	<b>\$113,313</b>	<b>-\$3,765</b>	<b>-3.32%</b>
<b>2320 Superintendent</b>				
1000-0000-2320-51040-900 Administrator Salary	\$236,056	\$239,933	\$3,877	1.62%
1000-0000-2320-51180-900 Regular Employee Salary	\$68,369	\$67,506	-\$862	(1.28%)
1000-0000-2320-51500-900 Salary - Stipend	\$6,500	\$6,500	\$0	0.00%
1000-0000-2320-52000-900 Stipend Benefits	\$120	\$159	\$39	24.66%
1000-0000-2320-52040-900 Administrator Benefits	\$46,612	\$42,310	-\$4,302	(10.17%)
1000-0000-2320-52080-900 Regular Employee Benefits	\$29,998	\$29,656	-\$342	(1.15%)
1000-0000-2320-52300-900 Stipend Retirement Benefits	\$270	\$270	\$0	0.07%
1000-0000-2320-52340-900 Administrator Retirement Benefits	\$9,820	\$9,981	\$161	1.62%
1000-0000-2400-52510-050 Tuition Reimbursement	\$0	\$4,350	\$4,350	100.00%
1000-0000-2320-53300-900 Employee Training and Development	\$1,077	\$2,791	\$1,714	61.41%
1000-0000-2320-55800-900 Travel Reimbursement	\$450	\$250	-\$200	(80.00%)
1000-0000-2320-56000-900 General Supplies	\$3,500	\$3,500	\$0	0.00%
1000-0000-2320-56400-900 Books and Periodicals	\$778	\$590	-\$188	(31.86%)
1000-0000-2320-58100-900 Dues and Fees - Memberships	\$5,274	\$5,274	\$0	0.00%
1000-0000-2320-59000-900 Contingency	\$100,000	\$100,000	\$0	0.00%
<b>TOTAL 2320 Superintendent</b>	<b>\$508,824</b>	<b>\$513,072</b>	<b>\$4,247</b>	<b>0.83%</b>
<b>2500 Business Office</b>				
1000-0000-2500-51180-900 Regular Employee Salary	\$212,670	\$207,951	-\$4,719	(2.27%)
1000-0000-2500-51500-900 Stipend Salary	\$2,000	\$2,000	\$0	0.00%
1000-0000-2500-52000-900 Stipend Benefits	\$171	\$171	\$0	0.00%
1000-0000-2500-52080-900 Regular Employee Benefits	\$82,687	\$86,250	\$3,563	4.13%
1000-0000-2400-52510-050 Tuition Reimbursement	\$0	\$0	\$0	100.00%
1000-0000-2500-53300-900 Training and Development	\$592	\$2,042	\$1,450	71.01%
1000-0000-2500-53400-900 Contracted Services	\$1,200	\$1,200	\$0	0.00%
1000-0000-2500-54310-900 Non-Technology Repairs and Maintenance	\$8,680	\$8,680	\$0	0.00%
1000-0000-2500-54320-900 Technology-Related Repairs & Maintenance	\$13,028	\$14,000	\$972	6.94%
1000-0000-2500-54445-900 Photocopier Lease/Purchase	\$4,920	\$5,920	\$1,000	16.89%
1000-0000-2500-55310-900 Communication - Postage	\$6,000	\$5,017	-\$983	(19.59%)
1000-0000-2500-55400-900 Communication - Advertising	\$6,000	\$6,000	\$0	0.00%
1000-0000-2500-55800-900 Travel Reimbursement	\$600	\$600	\$0	0.00%
1000-0000-2500-56000-900 General Supplies	\$10,000	\$9,000	\$1,000	11.11%
1000-0000-2500-58100-900 Dues and Fees - Memberships	\$150	\$150	\$0	0.00%
<b>TOTAL 2500 Business Office</b>	<b>\$348,698</b>	<b>\$348,981</b>	<b>\$2,283</b>	<b>0.65%</b>
<b>Total Cost Center-based Costs</b>	<b>\$275,187</b>	<b>\$274,187</b>	<b>\$0</b>	<b>(0.00%)</b>
<b>Total District-based Costs</b>	<b>\$713,013</b>	<b>\$715,779</b>	<b>\$2,766</b>	<b>0.39%</b>
<b>TOTAL 900 District-Wide</b>	<b>\$974,600</b>	<b>\$975,366</b>	<b>\$2,766</b>	<b>0.28%</b>

**System Administration**  
**Proposed Budget Detail**  
**FY 2021-22**

	Item Description	Qty	Price	Total
<b>2310 School Board</b>				
<b>1000-0000-2310-53300-900 Training and Development</b>				
	Fall Conference	5	\$ 194	\$ 970
	Fall Conference	3	\$ 50	\$ 150
	SchoolLaw.com	3	\$ 197	\$ 492
	<b>Total</b>			<b>\$ 1,612</b>
<b>1000-0000-2310-53400-900 Contracted Services</b>				
	Auditors			\$ 20,000
	DrummondWoodsum			\$ 55,000
	<b>Total</b>			<b>\$ 75,000</b>
<b>1000-0000-2310-55200-900 Liability Insurance</b>				
	The Kyes Agency, Inc			\$ 20,171
	<b>Total</b>			<b>\$ 20,171</b>
<b>1000-0000-2310-55500-900 Printing and Binding</b>				
	Town of Union		\$ 720	\$ 720
	Town of Warren		\$ 560	\$ 560
	Town of Waldoboro		\$ 960	\$ 960
	Lincoln County Publishing		\$ 2,500	\$ 2,500
	<b>Total</b>			<b>\$ 4,740</b>
<b>1000-0000-2310-55800-900 Travel Reimbursement</b>				
			\$ 500	\$ 500
	<b>Total</b>			<b>\$ 500</b>
<b>1000-0000-2310-56000-900 General Supplies</b>				
	American Awards-top 8		\$ 400	\$ 400
	Teacher Awards		\$ 200	\$ 200
	Hannafords		\$ 400	\$ 400
	SchoolLaw.com - books		\$ 1,000	\$ 1,000
	<b>Total</b>			<b>\$ 2,000</b>
<b>1000-0000-2310-58100-900 Dues and Fees - Memberships</b>				
	Maine School Board Association		\$ 5,150	\$ 5,150
	<b>Total</b>			<b>\$ 5,150</b>
<b>TOTAL 2310 School Board</b>				<b>\$ 109,173</b>

**2320 Superintendent**

<b>1000-0000-2320-53300-900 Employee Training and Development</b>				
	SchoolLaw.com			\$ 398
	MSSA			\$ 325
	MSMA			\$ 368
	Treasurer, State of Maine			\$ 1,700
	<b>Total</b>			<b>\$ 2,791</b>
<b>1000-0000-2320-55800-900 Travel Reimbursement</b>				
			\$ 250	\$ 250
	<b>Total</b>			<b>\$ 250</b>

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	Item Description	Qty	Price	Total
<b>1000-0000-2320-56000-900 General Supplies</b>				
	Amazon		\$	1,600
	Staples		\$	600
	WB Mason		\$	500
	Sam's Club		\$	500
	Hannaford		\$	300
	<b>Total</b>		<b>\$</b>	<b>3,500</b>
<b>1000-0000-2320-56400-900 Books and Periodicals</b>				
	Amazon		\$	500
	Swan Island Press		\$	55
	Lincoln County News		\$	35
	<b>Total</b>		<b>\$</b>	<b>590</b>
<b>1000-0000-2320-58100-900 Dues and Fees - Memberships</b>				
	NESDEC		\$	2,355
	Mid-coast Superintendents		\$	1,500
	AASA		\$	460
	Learning Forward		\$	159
	MSSA		\$	750
	CardMember		\$	50
	<b>Total</b>		<b>\$</b>	<b>5,274</b>
<b>1000-0000-2320-59000-900 Contingency</b>				
			\$	100,000
	<b>Total</b>		<b>\$</b>	<b>100,000</b>
<b>TOTAL 2320 Superintendent</b>				<b>\$ 112,405</b>
<b>2500 Business Office</b>				
<b>1000-0000-2500-53300-900 Training and Development</b>				
	DrummondWoodsum		\$	1,450
	SchoolLaw.com		\$	398
	MSMA		\$	194
	<b>Total</b>		<b>\$</b>	<b>2,042</b>
<b>1000-0000-2500-53400-900 Contracted Services</b>				
	Educational Consortium-Erate		\$	700
	MSMA		\$	500
	<b>Total</b>		<b>\$</b>	<b>1,200</b>
<b>1000-0000-2500-54310-900 Non-Technology Repairs and Maintenance</b>				
	Transco		\$	8,260
	Shredding on Site		\$	420
	<b>Total</b>		<b>\$</b>	<b>8,680</b>
<b>1000-0000-2500-54320-900 Technology-Related Repairs &amp; Maintenance</b>				
	Tyler Technologies-ADS Fee		\$	14,000
	<b>Total</b>		<b>\$</b>	<b>14,000</b>
<b>1000-0000-2500-54445-900 Photocopier Lease/Purchase</b>				
	Copier Leases		\$	5,920
	<b>Total</b>		<b>\$</b>	<b>5,920</b>
<b>1000-0000-2500-55310-900 Communication - Postage</b>				
	Postage at CO		\$	5,017

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	<b>Item Description</b>	<b>Qty</b>	<b>Price</b>	<b>Total</b>
	<b>Total</b>			<b>\$ 5,017</b>
<b>1000-0000-2500-55400-900</b>	<b>Communication - Advertising</b>			
	Job Opening Advertising		\$	6,000
	<b>Total</b>		<b>\$</b>	<b>6,000</b>
<b>1000-0000-2500-55800-900</b>	<b>Travel Reimbursement</b>			
	Reimbursement for Staff		\$	600
	<b>Total</b>		<b>\$</b>	<b>600</b>
<b>1000-0000-2500-56000-900</b>	<b>General Supplies</b>			
	Tyler Technologies-I9 1099 W2 checks		\$	500
	WB Mason		\$	1,200
	Amazon		\$	1,500
	Lincoln County Publishing		\$	2,000
	Northeast Coffee		\$	2,500
	Sam's Club		\$	500
	WalMart		\$	800
	<b>Total</b>		<b>\$</b>	<b>9,000</b>
<b>1000-0000-2500-58100-900</b>	<b>Dues and Fees - Memberships</b>			
	MeASBO		\$	50
	Sam's Club		\$	50
	Cardmember Service		\$	50
	<b>Total</b>		<b>\$</b>	<b>150</b>
<b>TOTAL 2500 Business Office</b>				<b>\$ 52,609</b>
<b>TOTAL 900 District-Wide</b>				<b>\$ 274,187</b>