

**System Administration  
Proposed Salaries and Benefits  
FY 2022-23**

<b>Employee</b>	<b>Position</b>	<b>Cost Center</b>	<b>School FTE</b>	<b>Hours per week</b>	<b>Hours Per Day</b>	<b>Budgeted Days Per Year</b>	<b>Total Salary and Benefits</b>
<b>District-Wide</b>							
<b>Superintendent's Office</b>							
Stephen E. Nolan	Superintendent	Superintendent's Office	1			260	\$151,105
Christina M. Wotton	Assistant Superintendent	Superintendent's Office	1			260	\$140,273
Karen M. Overlock	Admin Assistant	Superintendent's Office		40	8	260	\$71,547
Megan Linscott	Admin Assistant	Superintendent's Office		20	4	260	\$33,611
<b>Total Superintendent's office</b>							<b>\$396,537</b>
<b>Business Office</b>							
Karen Pike	Business Manager	Business Office	1			260	\$124,431
Hollie J. Linscott	Payroll and Benefits	Business Office		40	8	260	\$76,919
Michelle J. Werner	Accounts Payable Clerk	Business Office		40	8	260	\$73,133
Megan Linscott	Admin Assistant	Business Office		20	4	260	\$33,611
<b>Total Business Office</b>							<b>\$308,094</b>
<b>Total District-Wide</b>							<b>\$704,631</b>

**System Administration**  
**Proposed Budget summary**  
**FY 2022-23**

Account Number / Description	2021-22 Budget	2022-23 Proposed Budget		
		Dollars	Dollar Change	Percent Change
<b>900 District-Wide</b>				
<b>2310 School Board</b>				
1000-0000-2310-51500-900 Stipends	\$3,840	\$3,840	\$0	0.00%
1000-0000-2310-52000-900 Stipend Benefits	\$300	\$300	\$0	0.00%
1000-0000-2310-53300-900 Training and Development	\$1,612	\$1,612	\$0	0.00%
1000-0000-2310-53400-900 Contracted Services	\$75,000	\$75,000	\$0	0.00%
1000-0000-2310-55200-900 Liability Insurance	\$20,171	\$20,171	\$0	0.00%
1000-0000-2310-55500-900 Printing and Binding	\$4,740	\$4,740	\$0	0.00%
1000-0000-2310-55800-900 Travel Reimbursement	\$500	\$500	\$0	0.00%
1000-0000-2310-56000-900 General Supplies	\$2,000	\$2,000	\$0	0.00%
1000-0000-2310-58100-900 Dues and Fees - Memberships	\$5,150	\$5,150	\$0	0.00%
<b>TOTAL 2310 School Board</b>	<b>\$113,313</b>	<b>\$113,313</b>	<b>\$0</b>	<b>0.00%</b>
<b>2320 Superintendent</b>				
1000-0000-2320-51040-900 Administrator Salary	\$236,056	\$247,132	\$11,075	4.48%
1000-0000-2320-51180-900 Regular Employee Salary	\$68,369	\$69,191	\$822	1.19%
1000-0000-2320-51500-900 Salary - Stipend	\$6,500	\$6,500	\$0	0.00%
1000-0000-2320-52000-900 Stipend Benefits	\$120	\$161	\$41	25.27%
1000-0000-2320-52040-900 Administrator Benefits	\$46,612	\$44,385	-\$2,227	(5.02%)
1000-0000-2320-52080-900 Regular Employee Benefits	\$29,998	\$38,259	\$8,261	21.59%
1000-0000-2320-52300-900 Stipend Retirement Benefits	\$270	\$250	-\$21	(8.25%)
1000-0000-2320-52340-900 Administrator Retirement Benefits	\$9,820	\$9,490	-\$330	(3.48%)
1000-0000-2400-52510-050 Tuition Reimbursement	\$0	\$5,100	\$5,100	100.00%
1000-0000-2320-53300-900 Employee Training and Development	\$2,791	\$2,793	\$2	0.07%
1000-0000-2320-55800-900 Travel Reimbursement	\$250	\$250	\$0	0.00%
1000-0000-2320-56000-900 General Supplies	\$3,500	\$3,100	-\$400	(12.90%)
1000-0000-2320-56400-900 Books and Periodicals	\$590	\$590	\$0	0.00%
1000-0000-2320-58100-900 Dues and Fees - Memberships	\$5,274	\$5,004	-\$270	(5.40%)
1000-0000-2320-59000-900 Contingency	\$100,000	\$100,000	\$0	0.00%
<b>TOTAL 2320 Superintendent</b>	<b>\$510,150</b>	<b>\$532,204</b>	<b>\$22,054</b>	<b>4.14%</b>
<b>2500 Business Office</b>				
1000-0000-2500-51180-900 Regular Employee Salary	\$212,670	\$218,977	\$6,307	2.88%
1000-0000-2500-51500-900 Stipend Salary	\$2,000	\$2,000	\$0	0.00%
1000-0000-2500-52000-900 Stipend Benefits	\$171	\$173	\$3	1.61%
1000-0000-2500-52080-900 Regular Employee Benefits	\$82,687	\$98,854	\$16,167	16.35%
1000-0000-2500-53300-900 Training and Development	\$2,042	\$2,042	\$0	0.00%
1000-0000-2500-53400-900 Contracted Services	\$1,200	\$1,200	\$0	0.00%
1000-0000-2500-54310-900 Non-Technology Repairs and Maintenance	\$8,680	\$8,680	\$0	0.00%
1000-0000-2500-54320-900 Technology-Related Repairs & Maintenance	\$14,000	\$14,000	\$0	0.00%
1000-0000-2500-54445-900 Photocopier Lease/Purchase	\$5,920	\$5,920	\$0	0.00%
1000-0000-2500-55310-900 Communication - Postage	\$5,000	\$5,000	\$0	0.00%
1000-0000-2500-55400-900 Communication - Advertising	\$6,000	\$6,000	\$0	0.00%
1000-0000-2500-55800-900 Travel Reimbursement	\$600	\$400	-\$200	(50.00%)
1000-0000-2500-56000-900 General Supplies	\$9,000	\$9,000	\$0	0.00%
1000-0000-2500-58100-900 Dues and Fees - Memberships	\$150	\$150	\$0	0.00%
<b>TOTAL 2500 Business Office</b>	<b>\$350,120</b>	<b>\$372,396</b>	<b>\$22,277</b>	<b>5.98%</b>
<b>Total Cost Center-based Costs</b>	<b>\$274,170</b>	<b>\$273,302</b>	<b>-\$868</b>	<b>(0.32%)</b>
<b>Total District-based Costs</b>	<b>\$714,013</b>	<b>\$759,211</b>	<b>\$45,198</b>	<b>5.95%</b>
<b>TOTAL 900 District-Wide</b>	<b>\$973,583</b>	<b>\$1,017,913</b>	<b>\$44,330</b>	<b>4.36%</b>

**System Administration  
Proposed Budget Detail  
FY 2022-23**

	Item Description	Total
<b>2310 School Board</b>		
<b>1000-0000-2310-53300-900 Training and Development</b>		
	Fall Conference	\$ 970
	Fall Conference	\$ 150
	SchoolLaw.com	\$ 492
	<b>Total</b>	<b>\$ 1,612</b>
<b>1000-0000-2310-53400-900 Contracted Services</b>		
	Auditors	\$ 20,000
	DrummondWoodsum	\$ 55,000
	<b>Total</b>	<b>\$ 75,000</b>
<b>1000-0000-2310-55200-900 Liability Insurance</b>		
	The Kyes Agency, Inc	\$ 20,171
	<b>Total</b>	<b>\$ 20,171</b>
<b>1000-0000-2310-55500-900 Printing and Binding</b>		
	Town of Union	\$ 720
	Town of Warren	\$ 560
	Town of Waldoboro	\$ 960
	Lincoln County Publishing	\$ 2,500
	<b>Total</b>	<b>\$ 4,740</b>
<b>1000-0000-2310-55800-900 Travel Reimbursement</b>		
		\$ 500
	<b>Total</b>	<b>\$ 500</b>
<b>1000-0000-2310-56000-900 General Supplies</b>		
	American Awards-Top 8	\$ 400
	Teacher Awards	\$ 200
	Hannafords	\$ 400
	SchoolLaw.com - books	\$ 1,000
	<b>Total</b>	<b>\$ 2,000</b>
<b>1000-0000-2310-58100-900 Dues and Fees - Memberships</b>		
	Maine School Board Association	\$ 5,150
	<b>Total</b>	<b>\$ 5,150</b>
<b>TOTAL 2310 School Board</b>		<b>\$ 109,173</b>

**2320 Superintendent**

<b>1000-0000-2320-53300-900 Employee Training and Development</b>		
	SchoolLaw.com	\$ 2,100
	MSSA	\$ 325
	MSMA	\$ 368
	<b>Total</b>	<b>\$ 2,793</b>
<b>1000-0000-2320-55800-900 Travel Reimbursement</b>		
	Staff traveling to other RSU40 buildings	\$ 250
	<b>Total</b>	<b>\$ 250</b>

**System Administration  
Proposed Budget Detail  
FY 2022-23**

	Item Description	Total
<b>1000-0000-2320-56000-900 General Supplies</b>		
	Amazon	\$ 1,200
	Staples	\$ 600
	WB Mason	\$ 500
	Sam's Club	\$ 500
	Hannaford	\$ 300
	<b>Total</b>	<b>\$ 3,100</b>
<b>1000-0000-2320-56400-900 Books and Periodicals</b>		
	Amazon	\$ 500
	Swan Island Press	\$ 55
	Lincoln County News	\$ 35
	<b>Total</b>	<b>\$ 590</b>
<b>1000-0000-2320-58100-900 Dues and Fees - Memberships</b>		
	NESDEC	\$ 2,585
	Mid-Coast Superintendents	\$ -
	AASA	\$ 460
	Learning Forward	\$ 159
	MSSA	\$ 1,750
	Card Membership	\$ 50
	<b>Total</b>	<b>\$ 5,004</b>
<b>1000-0000-2320-59000-900 Contingency</b>		
	Contingency	\$ 100,000
	<b>Total</b>	<b>\$ 100,000</b>
<b>TOTAL 2320 Superintendent</b>		<b>\$ 111,737</b>
<b>2500 Business Office</b>		
<b>1000-0000-2500-53300-900 Training and Development</b>		
	DrummondWoodsum	\$ 1,450
	SchoolLaw.com	\$ 398
	MSMA	\$ 194
	<b>Total</b>	<b>\$ 2,042</b>
<b>1000-0000-2500-53400-900 Contracted Services</b>		
	Educational Consortium-Erate	\$ 700
	MSMA	\$ 500
	<b>Total</b>	<b>\$ 1,200</b>
<b>1000-0000-2500-54310-900 Non-Technology Repairs and Maintenance</b>		
	Transco	\$ 8,260
	Shredding on Site	\$ 420
	<b>Total</b>	<b>\$ 8,680</b>
<b>1000-0000-2500-54320-900 Technology-Related Repairs &amp; Maintenance</b>		
	Tyler Technologies-ADS Fee	\$ 14,000
	<b>Total</b>	<b>\$ 14,000</b>
<b>1000-0000-2500-54445-900 Photocopier Lease/Purchase</b>		
	Copier Leases	\$ 5,920

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FY 2022-23**

	<b>Item Description</b>	<b>Total</b>
	<b>Total</b>	<b>\$ 5,920</b>
<b>1000-0000-2500-55310-900</b>	<b>Communication - Postage</b>	
	Postage	\$ 5,000
	<b>Total</b>	<b>\$ 5,000</b>
<b>1000-0000-2500-55400-900</b>	<b>Communication - Advertising</b>	
	Job opening advertising	\$ 6,000
	<b>Total</b>	<b>\$ 6,000</b>
<b>1000-0000-2500-55800-900</b>	<b>Travel Reimbursement</b>	
	Reimbursement for staff	\$ 400
	<b>Total</b>	<b>\$ 400</b>
<b>1000-0000-2500-56000-900</b>	<b>General Supplies</b>	
	Tyler Technologies-I9 1099 W2 checks	\$ 500
	WB Mason	\$ 2,200
	Amazon	\$ 1,500
	Lincoln County Publishing	\$ 2,000
	Northeast Coffee	\$ 1,500
	Sam's Club	\$ 500
	WalMart	\$ 800
	<b>Total</b>	<b>\$ 9,000</b>
<b>1000-0000-2500-58100-900</b>	<b>Dues and Fees - Memberships</b>	
	MeASBO	\$ 50
	Sam's Club	\$ 50
	Cardmember Service	\$ 50
	<b>Total</b>	<b>\$ 150</b>
<b>TOTAL 2500 Business Office</b>		<b>\$ 52,392</b>
<b>TOTAL 900 District-Wide</b>		<b>\$ 273,302</b>