

# RSU 40/MSAD 40

Friendship • Union • Waldoboro • Warren • Washington  
Central Administrative Offices  
P.O. Box 701-Union, Maine 04862  
Phone (207) 785-2277 Fax (207) 785-3119

For Office Use Only	
School Submitted From:	_____
Last Name	_____
Received	____/____/____
SBI Date	____/____/____
Copy To	_____
Approved	____/____/____

## VOLUNTEER APPLICATION

RSU 40/MSAD 40 DOES NOT DISCRIMINATE IN THE OPERATION OF ITS EDUCATIONAL AND EMPLOYMENT POLICIES AND WILL HONOR ALL APPROPRIATE LAWS RELATIVE TO DISCRIMINATION

RSU 40/MSAD 40 and the Maine Department of Education REQUIRE that ALL employees have their fingerprints taken and background checked. As a volunteer, your background will be checked. If you wish to be fingerprinted, you are able to make an appointment through the Department of Education website at <http://www.informe.org/cgi-bin/doe/fingerprint.pl>. If you do not have access to the internet please contact your school office where they can help you make an appointment. Fingerprinting is not currently required for volunteers.

You can make a difference: Be a school volunteer!  
Please Print or Type ALL Information

Name \_\_\_\_\_  
Permanent Address \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Social Security Number \_\_\_\_/\_\_\_\_/\_\_\_\_

I would be comfortable working with children at the following levels: (check those that apply)  
 Kindergarten     Grades 1-3     Grades 4-6     Grades 7-8     Grades 9-12

I would like to volunteer at the following schools: (check those that apply)

<input type="checkbox"/> Friendship Village School-- Friendship -Grades K-6	<input type="checkbox"/> Medomak Middle School-- Waldoboro -Grades 7 & 8
<input type="checkbox"/> Miller School-- Waldoboro -Grades K-6	<input type="checkbox"/> Medomak Valley High School-- Waldoboro -Grades 9-12
<input type="checkbox"/> Prescott Memorial School-- Washington -Grades K-6	<input type="checkbox"/> Rivers Alternative Middle School-- Union -Grades 7-8
<input type="checkbox"/> Union Elementary School-- Union-Grades K-6	<input type="checkbox"/> Central Administrative Offices-- Union
<input type="checkbox"/> Warren Community School --Warren-Grades K-6	

### In school volunteer activities: (check areas of interests)

- Work with students(math, writing, reading, listening to students read, etc.)
- Help with special projects
- Work with computers
- Field trips with class
- Copy, type, laminate & small office projects
- Help with health screening (November)
- Help with kindergarten screening (Spring)
- Help with book fairs (Fall & Spring)
- Help with Field Day (Last week of school)
- StoryBoost volunteer (read with Kindergarten Class 3 times a week)
- School volunteer coordinator
- Other suggestions \_\_\_\_\_

### On what days of the week are you available?

- |                                    |                         |
|------------------------------------|-------------------------|
| <input type="checkbox"/> Monday    | Time(s) available _____ |
| <input type="checkbox"/> Tuesday   | Time(s) available _____ |
| <input type="checkbox"/> Wednesday | Time(s) available _____ |
| <input type="checkbox"/> Thursday  | Time(s) available _____ |
| <input type="checkbox"/> Friday    | Time(s) available _____ |

### What at home activities would you be interested in?

- |   |  |
|---|--|
| <input type="checkbox"/> Making posters or displays         | <input type="checkbox"/> Sewing                                |
| <input type="checkbox"/> Making learning materials or games | <input type="checkbox"/> Making/Baking Refreshments for events |
| <input type="checkbox"/> Baby-sit for other volunteers      | <input type="checkbox"/> Organize Special Events               |
| <input type="checkbox"/> Making telephone calls             | <input type="checkbox"/> Fundraising                           |

Areas of interest that you could share with students: \_\_\_\_\_

**Please Complete Application On Reverse Side**

**BACKGROUND:**

Have you ever:

Check one box for each question asked.

YES NO

1. Been disciplined, discharged, or asked to resign from a prior position?		
2. Resigned from a prior position after a complaint against you was received or your conduct was under investigation/review?		
3. Been in a prior position where your contract was non-renewed?		
4. Not been nominated for re-employment in a prior position or had your nomination for re-employment not be approved?		
5. Been charged with or investigated for sexual abuse or harassment?		
6. Been convicted of a crime (other than a minor traffic offense)?		
7. Entered a plea of not guilty or "no contest" (nolo contendere) to any crime?		
8. Had a professional license/certificate suspended/revoked in any state, or voluntarily surrendered, temporarily/permanently, a professional license/certificate in any state?		
9. Had any court defer/file/dismiss proceedings without a finding of guilty and require you to pay a fine/penalty/court cost and/or impose a requirement as to your behavior/conduct for a period of time in connection with any crime?		

If you answered YES to ANY of these questions, provide full details below or on a separate sheet of paper, including, with respect to court actions, the date, offense in question, and the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar of employment.

**SIGNATURE DISCLOSURE:**

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that RSU 40/MSAD 40 contacts in connection with my employment application to fully provide RSU 40/MSAD 40 with any information, on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that might otherwise have against RSU 40/MSAD 40, its agents and officials or against any provider of such information. I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include board members, administrators, other staff and members of the community. I give my consent to this disclosure. Any employment offer by RSU 40/MSAD 40 is contingent upon satisfactory criminal background report of the employee. Your date of birth is required to process this background check.

Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Signature \_\_\_\_\_

Date signed \_\_\_\_/\_\_\_\_/\_\_\_\_

Note: All application materials become the property of RSU 40/MSAD 40. None will be returned. **(Providing false or misleading information on this application or in the application or employment screening process shall be fully grounds to refuse to employ the applicant, or if the applicant has been employed, to immediately dismiss the applicant.)**

**Thank you very much for offering your time as a volunteer!!!!**