
LEAD MECHANIC-DISTRICT

Job Title: Lead Mechanic

Qualifications:

- High School Graduate or possess a general educational development diploma (GED)
- Hold appropriate A.S.E. certifications
- Maine Commercial Driver's License with Class B and endorsements P & Y
- Maine State Inspection certificate A, B & D
- Effective communicator with staff
- Remain calm in stressful situations and adapts to changing situations and priorities
- Confidentiality

Reports To:

Business Manager

Job Goal:

To keep the district's vehicles maintained to the highest quality.

Performance Responsibilities:

- To keep the school buses and/or related transportation equipment in a state of operating excellence that they present no problems, interruptions to service, or safety hazards.
- Make sure the State of Maine Inspection Laws are being adhered to at all times
- Maintain a current inventory of supplies, parts and equipment
- Maintain a system for the receipt and use of all repair parts
- Maintain a logbook on each vehicle, which must include a clear mechanical history of each vehicle
- Adhere to all OSHA safety regulations
- Supervise the Assistant Mechanic
- Attend all mandatory in-service workshops and all safety related meetings as deemed necessary by the Business Manger
- Participate in Commercial Driver's License drug and alcohol testing at random
- Observe and obey all traffic laws
- Participate in continuing education in all fields relative to the qualifications of school Bus Mechanic whenever possible
- Yearly physical exam
- Be on call as necessary to keep the buses operational when School is in session
- Perform other duties as deemed necessary by the Business Manager

Terms of Employment:

Per most recent Collective Bargaining Agreement

Evaluation:

Performance of this job will be evaluated by the Business Manager annually

To perform this job successfully, an individual must be able to perform each duty and responsibility satisfactorily. The requirements are representative of the knowledge, skill, and ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.