

**MAINE SCHOOL ADMINISTRATIVE DISTRICT NO. 40**

Friendship \* Waldoboro \* Warren \* Washington \* Union  
1070 Heald Highway \* PO Box 701 \* Union \* Maine \* 04862  
(207) 785-2277 Fax (207) 785-3119

Pamela Carnahan, Superintendent  
Scott Vaitones, Business Manager

Karen Etheridge, Director of Student Services  
Susan Jackson, Director of Instruction

**FINANCE COMMITTEE MEETING  
Minutes November 18, 2008**

<b>COMMITTEE</b>	p	Carl Cunningham	p	Ann Donaldson	ex	Bonnie Davis-Micue (ex-officio)
<b>MEMBERS</b>	p	Dennis Wooster	p	Mary Genthner	p	Danny Jackson
	ex	David Benner	P	Jack Schlottman		p-present
<b>OTHERS:</b>	p	Scott Vaitones,				Ex-excused

**AGENDA & Minutes**

1. Called to Order at 7:00 PM
2. Declaration of Quorum
3. Noted Absentees: Excused David Benner and Bonnie Davis-Micue
4. No adjustments to the Agenda
5. **Motion by Carl Cunningham and seconded by Dennis Wooster to approve minutes from October 21, 2008. All voting in favor**
6. Signed Warrants
  - ✓ Why do we sometimes use Luce Transportation? Sometimes we run out of drivers because of illness or just too many trips going out.
7. General Operating Report
  - ✓ Why is Technology at 60% - A large part of the budget is equipment that was all purchased during the summer.
  - ✓ What is 504 – Are Federal requirements for accommodations for non Special Education students? It could be rental of a wheel chair for a child that was injured.
  - ✓ What is fiscal services – Fiscal services is the interest we pay on the short term borrowing we do during the course of the year to cover our cash flow as we do not receive our subsidy payments until after the 25<sup>th</sup> of each month and our Town payments until after the 20<sup>th</sup> of each month.
  - ✓ What is Instruction – Instruction is the budget for the Office of the Director of Instruction. It includes District-wide professional development and text replacements.
  - ✓ What is Health – Health is the budget that covers the nurses, health aides and all the school based health supplies.
8. Food Services Operating Report
  - ✓ Need to fix monthly report there is a formula error in Miller
  - ✓ Stormie Hendrickson – Is the acting Food Services Director until the Christmas break. At that time the position will be posted and advertised.
  - ✓ We are looking at the breakfast participations at MMS and UE and the lunch participation at MMS

9. Discuss State of Maine Economy and possible subsidy losses
  - ✓ Outlined projected cuts coming from Dept of Education estimated at roughly \$51 million
    - i. **Motion by Carl Cunningham and second by Mary Genthner to recommend to the Board to freeze \$200,000 from Professional Development, supplies, books, audio visual materials, equipment, field trips, and sports trips: Voting yes: Carl Cunningham, Mary Genthner, Danny Jackson, Jack Schlottman and Ann Donaldson Voting no: Dennis Wooster**
  - ✓ Is there money savings now from fuel? Our heating oil is locked for the year at \$4.29 per gallon. However, our diesel is based on the Portland wholesale price plus a mark-up. We are currently paying \$2.02 per gallon for diesel fuel. We budgeted \$4.29.
  - ✓ Does the proposed freezes include sports trips? Already paying for coaches so need to allow playing a complete schedule. No, sports were not included in the recommended areas to freeze.  
Reductions should not impact existing scheduled sports. Spring sports will be looked at as the winter goes forward.
10. Other Business
  - ✓ Reviewed status of AD Gray. The Town of Waldoboro has not indicated a transfer of ownership date. Scott noted the District has spent a little over \$10,000 since July on utilities for AD Gray. This was not a budgeted cost.
11. **Motion to adjourn at 8:34 PM by Carl Cunningham and a seconded by Mary Genthner. All voting in favor.**